



Applicant Information

Student ID:

POST ID number: For Peace Officers only

Gender M/F: Title:

First Name:

Last Name:

Agency:

Street Address:

City:

State: Zip Code:

Phone: Ext:

Cell Phone:

Fax:

Email:

APPLICANT'S SIGNATURE

Date MM/DD/YYYY

Please complete a separate application for each certificate:

- Emergency Management Specialist \$75.00
- Terrorism & Homeland Security Specialist \$75.00
- Crisis Communications Specialist \$75.00

Make Checks payable to California Emergency Management Agency

Mailing Address: CSTI/Cal EMA

Attn: Specialist Certificate Coordinator

Camp San Luis Obispo Bldg. 904

10 Sonoma Avenue San Luis Obispo, CA 93405-7605

City/County: _____ Your Local Sales Tax % _____

TOTAL \$75.00 + SALES TAX \$ _____ = \$ _____

Please call in credit card # after you have been approved.
For credit card payments call (805) 549-3535. **Transmission of credit card information via our email is unsecured and not protected. Please do not send credit card information in an email.** Questions regarding tuition payment please e-mail CSTIpmt@calema.ca.gov.

FOR TRAINING BRANCH USE ONLY

Credit Card Amount \$ _____	Check Amount \$ _____
CC# _____	Check # _____
<input type="checkbox"/> Emerg Mgmt	Certificate # _____
<input type="checkbox"/> Terrorism	Certificate # _____
<input type="checkbox"/> Crisis Comm	Certificate # _____

Emergency Management Specialist

Check all the courses you have completed
Required Courses (4)

- Introduction To Emergency Mgmt (Earthquake)
- Disaster Planning
- Disaster Mitigation
- Disaster Recovery

EM Elective Courses (Any 3) that total 72 hrs

- 1st Approved Elective: _____
- 2nd Approved Elective: _____
- 3rd Approved Elective: _____
- _____

Terrorism & Homeland Security Specialist

Check all the courses you have completed
Required Courses (3)

- Terrorism I International Terrorism
- Terrorism II Domestic Terrorism
- Terrorism III Advanced Counterterrorism Strategies

THS Elective Courses (Any 3) that total 72 hrs

- 1st Approved Elective: _____
- 2nd Approved Elective: _____
- 3rd Approved Elective: _____
- _____

Crisis Communications Specialist

Check all the courses you have completed
Required Courses (3)

- Crisis Communications & The Media Level I
- Crisis Communications & The Media Level II
- Crisis Communications & The Media Level III

CC Elective Courses (2) that total 48 hrs

- 1st Approved Elective: _____
- 2nd Approved Elective: _____
- _____

INITIAL REVIEWER'S SIGNATURE AND DATE

CERTIFICATE COORDINATOR'S SIGNATURE AND DATE

PROGRAM COORDINATOR'S SIGNATURE AND DATE

INSTRUCTIONS AND INFORMATION FOR REQUESTING A SPECIALIST CERTIFICATE

- Please complete all information in the Applicant Information section.
- Please check the appropriate box for the specialist certificate you are requesting. *(Note that a separate application is required for each certificate)*
- Please check all the course boxes that apply to the specialist certificate you are requesting.
- Any questions regarding payment for the certificate please email, CSTIpmt@calema.ca.gov
- Attach copies of course completion certificates or transcripts. *(Do not attach originals as these will not be returned)*
- Please keep a copy of this application for your files.
- In order to process your application, all required courses and electives must be completed. *(Incomplete applications will not be processed)*
- Sign and date your application.
- Include your local sales tax with application fee. To find your local sales tax go to <http://www.boe.ca.gov/cgi-bin/rates.cgi>
- Please allow 4 weeks for processing and mailing of certificate.
- There will be a \$15.00 charge per copy of a CSTI transcript or course certificate.
- For credit card payments, please contact the Specialist Certificate Coordinator at Camp San Luis Obispo Attn: CSTI/CalEMA, Bldg. 904, 10 Sonoma Avenue, San Luis Obispo, CA 93405-7605 ; phone (805) 549-3536; or email specrequest@calema.ca.gov

CSTI Specialist Training Certificate program approved electives

- Courses identified as “required” for a Specialist Certificate can NOT be used as an “elective” for the same specialist certificate.
- If courses used as electives do not meet the minimum required hours, then additional approved electives can be applied until minimum hours are met.
- Minimum required elective hours are as follows:
 - a) EM Specialist Electives = 72 hrs. b) THS Specialist Electives = 72 hrs. c) CC Specialist Electives = 48 hrs
- Please see current approved electives list that is posted on our website.