



# January 2016 BSIR/FMFW Webinar Instructions

## January 11, 2016 and January 19, 2016

### 9:30 a.m. to 1:00 p.m.

#### Meeting Etiquette:

- Test your web meeting and phone connection prior to the meeting.
- Contact the facilitator for any troubleshooting prior to the meeting.
- Mute your phone.
- Save your questions until the end of the webinar.

TO ATTEND THE WEB CONFERENCE AND JOIN WITH AUDIO:

#### **JANUARY 11, 2016 WEBINAR**

#### Web Conference Details:

1. Go to: <https://bluejeans.com/892136783>
2. Sign in as Guest by entering your full name and email address.
3. "Select your audio and video option." Select "Computer" option to view webinar.
4. "Connect with Computer." Turn camera and microphone "off." Select "I'm Ready."

#### **If telephone audio is preferred, mute the microphone and speaker in BlueJeans:**

- Telephone dial in: 1-408-740-7256 or 1-888-240-2560
- Meeting ID: **892136783**

#### **JANUARY 19, 2016 WEBINAR**

#### Web Conference Details:

1. Go to: <https://bluejeans.com/892136783>
2. Sign in as Guest by entering your full name and email address.
3. "Select your audio and video option." Select "Computer" option to view webinar.
4. "Connect with Computer." Turn camera and microphone "off." Select "I'm Ready."

#### **If telephone audio is preferred, mute the microphone and speaker in Blue Jeans:**

- Telephone dial in: 1-408-740-7256 or 1-888-240-2560
- Meeting ID: **892136783**

TEST YOUR BROWSER BEFORE YOU ATTEND YOUR FIRST WEB CONFERENCE

Visit <http://bluejeans.com/faq#connecting> to test your web browser for compatibility with the web conference.