



CALIFORNIA FIRST RESPONDER NETWORK BOARD OF DIRECTORS BYLAWS

I. PURPOSE

It is the purpose of the California First Responder Network Board of Directors, hereinafter called the Board, to advise on matters pertaining to the federal First Responder Network Authority (FirstNet) Board:

1. Coordinate with FirstNet efforts;
2. Provide policies, practices, procedures, guidance and direction for California's participation in the Nationwide Public Safety Broadband Network (NPSBN);
3. Review, arbitrate, and make final recommendations regarding unresolved issues on guidance, training, and federal compliance.

II. MEMBERSHIP

Section 1. Structure of the Advisory Board

Established by the California Governor's Office of Emergency Services (Cal OES) as follows: The Board shall be comprised of the following members selected by the Public Safety Communications (PSC) Assistant Director and Cal OES Director who shall serve and represent the interest of California's first responders:

- Public Safety Communications
- California Governor's Office of Emergency Services
- Department of Technology
- California Department Finance
- California Department of Forestry and Fire Protection
- California Highway Patrol
- Emergency Medical Services Authority
- Bay Area Regional Interoperability Communications System
- Los Angeles Regional Interoperability Communications System
- California Police Chiefs Association
- California Fire Chiefs Association
- California State Sheriffs Association
- Tribal, Governor's Office Tribal Advisor
- California Department of Transportation

Organization of the Board:

The officers of the Board shall be the Chairperson, and Vice-Chair. The Chair shall be the California FirstNet Single Point of Contact (SPOC) designee and the Board shall elect the Vice-Chair, from among the Board of Directors at the initial kickoff meeting.

- The Chair will call meetings, set the agenda, preside at meetings, and serve as spokesperson for the Board.



- The Vice Chair, in the absence of the chair, will call meetings, set the agenda, and preside at meetings.
- If both the Chair and Vice-Chair are absent, but a quorum is otherwise present at a meeting, the members who are present may designate a temporary Chair to preside at that meeting.
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Section 2. Vacancies on the Board

If a vacancy occurs on the Board for any reason, the Cal OES Director and PSC Assistant Director shall appoint a new member to represent the above-listed agency that has experienced the vacancy.

Section 3. Vacancies for Officers

If either the Chair or Vice-Chair office becomes vacant for any reason, the Board shall elect a new officer from among the Board of Directors at the next scheduled meeting of the Board.

Section 4. Alternates

Each organization shall designate an alternate from within the same organization who must have the delegated authority to commit the agency in decision matters pertaining to the Board. This member will be considered a voting member of the Board.

Section 5. Compensation

Members of the Board shall not receive compensation for their service on the Board, but can be reimbursed for travel to attend Board meetings. Travel reimbursement shall be in accordance with the State and Local Implementation Grant Program (SLIGP) travel reimbursement policies, guidelines and rules.

III. MEETINGS

Section 1. Frequency

The Board shall meet a minimum of four times per year, once per quarter, in public sessions.

Section 2. Special Meetings

Special meetings of the Board can be scheduled by the Public Safety Communications Assistant Director or the California Governor's Office of Emergency Services Director as required.



Section 3. Location

Meetings will be held in rotating locations. The state will also utilize webcasts when possible to minimize traveling cost.

Section 4. Attendance

Since the Board meets only quarterly, attendance by members is critical. If a member is unable to attend a Board meeting, that member will send their designated alternate.

Section 5. Quorum

A quorum must be present to conduct Board business. A simple majority of the members shall constitute a quorum.

Section 6. Recommendations

Recommendations to FirstNet from the Board shall be made only after a unanimous recommendation is reached amongst voting Board members. Where a unanimous recommendation cannot be achieved, the Board may require further action or refer the matter to Cal OES.

Section 7. Subcommittees

Subcommittees for the Board include the California Statewide Interoperability Executive Committee, the Mutual Aid Regional Advisory Committee, the State 9-1-1 Advisory Board, and others to be determined.

The Board shall have the power to establish additional advisory or technical committees in the future, i.e. the Technical Advisory Committee for the purpose of conducting special studies, performing research, or developing surveys. In addition, the Board may elect to establish committees from amongst its own ranks.

IV. AMENDING THE BYLAWS

The Board shall have the authority to add, delete, and/or modify the Bylaws by majority vote of a majority of members.