

Meeting Minutes
California First Responder Network Board
August, 2014
Sacramento, CA

MEMBERS PRESENT:

Karen Wong, California Governor's Office of Emergency Services, Public Safety Communications (PSC)

Nathan Trauernicht, California Fire Chiefs Association (CFCA)

Kris Timberlake, Designee for Clare Frank, California Department of Forestry and Fire Protection (CALFIRE)

Barry Fraser, Bay Area Regional Interoperable Communications Systems Authority (BAYRICS)

William Hartley, Emergency Medical Services Authority (EMSA)

Pat Mallon, Los Angeles Regional Interoperable Communications Systems (LA-RICS)

Mitch McCann, California Police Chiefs Association (CalChiefs)

Adelina Zendejas, California Department of Technology (CalTech)

Scott Howland, California Highway Patrol (CHP)

Sue Plantz, California Governor's Office of Emergency Services, Public Safety Communications (PSC)

Members Absent:

Mark Ghilarducci, California Governor's Office of Emergency Services (Cal OES)

Edward Bonner, California State Sheriffs' Association (CSSA)

Cynthia Gomez, California Governor's Office Tribal Advisor

Staff Present:

Robert Bjorklund, Public Safety Communications (PSC)

Joni Hamblin, Public Safety Communications (PSC)

Juliet Lac, Public Safety Communications (PSC)

Seng Saeteurn, Public Safety Communications (PSC)

Hector Rodriguez, Public Safety Communications (PSC)

Paul Dumetz, Public Safety Communications (PSC)

Phillip Killion, Public Safety Communications (PSC)

I. CALL TO ORDER

- Ms. Wong called the California First Responder Network (CalFRN) Board meeting to order.

II. APPROVAL OF JUNE 2014 MEETING MINUTES

- June 2014 Meeting Minutes approved

III. FIRSTNET UPDATE

- Ms. Wong informed the CalFRN Board that FirstNet just completed its first State Consultation meeting with Maryland on June 29, 2014.
- On July 31, 2014, Maryland released its FirstNet State Consultation Lessons Learned report.
- Ms. Wong requested that all CalFRN Board members are provided with a copy of the Maryland Lessons Learned Report before the next meeting.
- Ms. Wong informed the Board that FirstNet continues to hire more staff and has approximately sixty FirstNet positions filled.
- Ms. Wong stated that the contact for California has not been hired by FirstNet
- On August 19, 2014, the FirstNet Board of Directors approved the Spectrum Management Lease with the State of Texas for Harris County.
- Ms. Wong informed the CalFRN Board that Texas State Point of Contact, Todd Early will make a presentation at the next CalFRN Board of Directors meeting, on October 1, 2014, to discuss Harris County's Long-Term Evolution (LTE) communications system.
- Ms. Wong stated that FirstNet officials at the Association of Public Safety Communications Officials (APCO) Conference in August 2014 announced that the request for proposal (RFP) is estimated to be issued early next year.
- Ms. Wong stated that FirstNet's timeline for the State Consultation meetings is delayed. California was expecting to have a State Consultation meeting in late

2014, but can now expect to have a meeting with FirstNet in early 2015. Other state's timelines are extended as well.

- Ms. Wong informed the CalFRN Board that California's town halls meeting have been really successful. The meetings generate a lot of questions and great feedback from attendees.
- Ms. Wong stated that she wants to continue to host the next two town halls and plan for several additional town halls in the future.

IV. SAIC STATUS UPDATE

- Michael Boyden provided a Science Application International Corporation (SAIC) status update on California's outreach efforts.
- Mr. Boyden shared with the Board that California is using a outreach wave approach which includes the initial outreach plan; a wave, which is a multi-tiered awareness campaign that includes a series of outreach activities; a planning refresh, which is planned for early next year to update information and changes made by FirstNet; a smaller wave of outreach activities which will include any new updates, and finally a close and transition in awareness. The outreach effort is over a three-year period.
- Mr. Boyden said the approach of California's outreach plan would include a series of Town Halls, conferences, webinars, and social media.
- Mr. Boyden said that the first responder outreach list is a series of lists that California's FirstNet team will use to outreach to first responders and public safety officials. The list includes organizations, major events and distribution lists.
- Greg Hamilton is the SAIC project manager for California's outreach efforts. Mr. Hamilton shared with the Board the outreach schedule and how it is a evolving schedule that is constantly being updated. The first Town Hall is scheduled for July 16, 2014 in Lakeport, California.
- Ms. Gomez suggested that California's outreach team invite local tribes to each town hall because many tribes have first responder agreements with local government agencies. Ms. Gomez offered to give the California outreach team a list that organizes tribes by county.

- Mr. Hamilton shared with the Board that a typical town hall agenda would include discussion topics such as governance, the FirstNet process, FirstNet's services and architecture, early adopters and local and tribal perspectives.
- Ms. Wong shared a picture of coverage maps for California. Ms. Wong said that the DOD and OEC have coverage maps that illustrate state interstates where California may have satellite coverage capabilities already. The OEC has already identified for California all the EMS departments, federal departments, military, emergency management, law enforcement, fire departments, major state government buildings, court houses, prisons, airports, public safety answering points, schools, Amtrak stations and ports, etc. The coverage maps developed by OEC will be valuable information for California during FirstNet's state consultation process.
- Ms. Gomez offered to share with the CalFRN Board a map provided by the Bureau of Indian Affairs to use as an overlay for the coverage maps.

V. OREGON PUBLIC SAFETY BROADBAND EFFORTS PRESENTATION

- Steve Noel, Oregon's FirstNet State Point of Contact and Statewide Interoperability Coordinator
 - <http://youtu.be/g3BaSlejvd0>

VI. PUBLIC SAFETY PRESENTATION (WEBEX PRESENTATION)

- Derreck Orr,

VII. UNFINISHED BUSINESS

VIII. AGENDA ITEMS FOR FUTURE MEETINGS

IX. PUBLIC COMMENT

X. ANNOUNCEMENTS

XI. ADJOURN

- Michael Boyden and Greg Hamilton, SAIC Consulting Group
 - http://www.youtube.com/channel/UCzzNSswe5vQuNaVBPjVnb_Q

XII. APPROVAL OF FEBRUARY 2014 MEETING MINUTES

- February 2014 Meeting Minutes approved.

XIII. BROADBAND EFFORTS IN CALIFORNIA PRESENTATION

- Robert Osborn, California Public Utilities Commission
 - http://www.youtube.com/channel/UCzzNSswe5vQuNaVBPjVnb_Q

XIV. DEVELOPMENT OF WORKGROUPS

- Ms. Plantz introduced the idea of developing technical committees and advisory groups to support the CalFRN Board of Directors.
- The advisory committees include the Technical Advisory Committee, the State 9-1-1 Advisory Board, the Mutual Aid Regional Advisory Committee, and the California Statewide Interoperability Executive Committee (CalSIEC).
- The CalFRN Board may establish a Technical Advisory Committee to meet the needs of FirstNet. The Technical Advisory Committee will periodically report to the CalFRN Board during regular board meetings. The committee will advise on opportunities that leverage existing projects with the broadband build out and direct the integration of future FirstNet initiatives.
- The Technical Advisory Committee should include different disciplines in order to represent the technical needs of all agencies, associations and various stakeholders throughout the state.
- Mr. Fraser nominated Michelle Geddes, Chair for BAYRICS Technical Advisory Committee, and Joyce Starosciak, Sacramento Regional Fire Emergency Management System (EMS) Communication Center, to serve on the Technical Advisory Committee.
- Ms. Plantz recommended Robert Bjorklund to serve on the Technical Advisory Committee.
- Ms. Gomez recommended having five members from the Tribal groups to be part of the Technical Advisory Committee; members may include the Tribal Police Chiefs, Tribal Fire Chiefs, and Tribal Federal Liaisons for Broadband Network, etc.
- After the Board Members submit their nominations, the size of the Technical Advisory Committee will be determined.
- Ms. Plantz asked the CalFRN Board to send nominations for the Technical Advisory Committee to Juliet Lac at Juliet.Lac@state.ca.gov by April 16, 2014.

- Regarding the State 9-1-1 Advisory Board, Ms. Plantz informed the Board that the 9-1-1 Emergency Communications Branch is a branch within the California Governor's Office of Emergency Services, Public Safety Communications organization and managed by Branch Manager William Anderson.
- Ms. Plantz introduced Weedonette Hannibal, Chair of California Statewide Interoperability Executive Committee (CalSIEC).
- Ms. Plantz provided information about the four committees but informed the Board that they can recommend alternative committees or additional workgroups.
- Cynthia Gomez recommended that the Board create a Tribal Advisory Committee. Adelina Zendejas seconded the recommendation. Ms. Plantz was in agreement.
- Ms. Plantz asked the Board to submit additional committee suggestions to Juliet Lac at Juliet.Lac@state.ca.gov by April 16, 2014.

XV. UNFINISHED BUSINESS

- **Discussion and Approval of CalFRN Bylaws**
 - Mr. Fraser proposed asked if officers (Chairperson and Vice-Chair) of the Board are absent, can the Board still have a meeting and agree to formally select a temporary Chair for that meeting. He also suggested amending "consensus" to "unanimous" and "sustained vote" to "majority vote". Ms. Plantz indicated the meeting had enough members for a quorum and asked the Board to vote on the CalFRN Bylaws. The Board voted and the motion carried.
 - Mr. Fraser also recommended that new CalFRN Board Members and CalFRN officers be elected every two years with the option for reappointed. Ms. Plantz asked the Board to vote. The Board voted and the motion carried.
- **Discussion and Approval of Public Safety Survey**
 - Ms. Plantz informed the Board that the Public Safety Survey will need to be sent out. The survey has been approved by the Federal Government.
 - Ms. Plantz was in agreement with Mr. Fraser's suggestion that law enforcement, court systems/district attorney, and public transportation, etc., be added to question number six of the survey.

- Mr. Fraser emphasized the importance of assessing how many broadband users will need to fill out the survey. Ms. Plantz was in agreement.
- Ms. Gomez recommended that a separate survey for Tribal members will be appropriate and better “usable” to the tribes. Ms. Gomez will send an example of the survey.
- It was agreed that the timeline for recommended changes to the survey will be April 16, 2014.
- Ms. Plantz informed the Board that changes to the survey will be sent prior to the next CalFRN Board meeting, and a final vote will occur at the next CalFRN Board meeting on June 4, 2014.
- Ms. Hamblin informed the Board that the email contacts provided by Board Members will be used for the Public Safety Survey. The Survey will be distributed through monkey survey.

XVI. ANNOUNCEMENTS

- **SB 1211 Legislation**
 - Mr. Fraser provided information to the Board regarding SB 1211, new legislation which Mr. Fraser believes will have some impact on FirstNet. He requested a report on the legislation from Cal OES.
 - Barry Fraser inquired about FirstNet’s deployment infrastructure and whether it would be used to support Next Generation 9-1-1 deployment for the state. Ms. Plantz informed the members that the 9-1-1 Branch is conducting research and analysis on the matter.
 - Ms. Plantz asked the Board to review the SB 1211 bill and submit recommendations to Juliet Lac at Juliet.Lac@state.ca.gov by April 16, 2014.
- **Next Meeting’s Agenda**
 - Mr. Herran suggested the Public Safety Coalition provide an update to the CalFRN board because they meet monthly to discuss bills effecting Public Safety Answering Points (PSAPs).
 - Mr. Fraser recommended the BayRICS headquarters location in Dublin, CA as a potential location to host a FirstNet workshop.

- **Public Comments**
 - No public comments made.
- **Additional Announcements**
 - The next CalFRN Board meeting will be on June 4, 2014, location to be determined
 - The Board participated in the FirstNet Quarterly State Point of Contact (SPOC) Conference call.

XVII. AJOURNMENT