

Meeting Minutes

California First Responder Network Board

April, 2014

Sacramento, CA

MEMBERS PRESENT:

Sue Plantz Designee for Karen Wong, California Governor's Office of Emergency Services, Public Safety Communications (PSC)

Nathan Trauernicht attended by WebEx, California Fire Chiefs Association (CalChiefs)

Scott Silsbee, California Highway Patrol (CHP)

Chris Avina Designee for Clare Frank, California Department of Forestry and Fire Protection (CALFIRE)

Jeff Uyeda, Department of Technology (CalTech)

Cynthia Gomez attended by WebEx, California Governor's Office Tribal Advisor William Hartley, Emergency Medical Services Authority (EMSA)

Barry Fraser, Bay Area Regional Interoperable Communications System Authority (BayRICS)

Pat Mallon attended by WebEx, Los Angeles Regional Interoperable Communications System Authority (LA-RICS)

Chris Herren Designee for Edward Bonner, California State Sheriffs' Association (CSSA)

Members Absent:

Mark Ghilarducci, California Governor's Office of Emergency Services (Cal OES)

Mitch McCann, California Police Chiefs Association (CPCA)

Staff Present:

Robert Bjorklund, Public Safety Communications (PSC)

Joni Hamblin, Public Safety Communications (PSC)

Juliet Lac, Public Safety Communications (PSC)

Seng Saeteurn, Public Safety Communications (PSC)

Hector Rodriguez, Public Safety Communications (PSC)

Paul Dumetz, Public Safety Communications (PSC)

Phillip Killion, Public Safety Communications (PSC)

I. CALL TO ORDER

- Ms. Plantz called the California First Responder Network (CalFRN) Board meeting to order.

II. INTRODUCTIONS

- Ms. Plantz introduced the CalFRN Technical Advisor, New CalFRN support staff and the Science Applications International Corporation (SAIC) Consulting Group that will support the CalFRN Board and California's public safety broadband outreach and planning efforts.
- Ms. Plantz provided brief introductions for the following: Robert Bjorklund, Technical Advisor; Juliet Lac, Support Staff, Hector Rodriguez, Support Staff, Seng Saeteurn, Support Staff; Michael Boyden, SAIC Project Director; and Greg Hamilton, SAIC Project Manager.

III. SAIC'S ROLE ON PLANNING AND OUTREACH

- Michael Boyden and Greg Hamilton, SAIC Consulting Group
 - <http://youtu.be/xIQPsTdqbwU>

IV. APPROVAL OF FEBRUARY 2014 MEETING MINUTES

- February 2014 Meeting Minutes approved.

V. BROADBAND EFFORTS IN CALIFORNIA PRESENTATION

- Robert Osborn, California Public Utilities Commission
 - <http://youtu.be/xIQPsTdqbwU>

VI. DEVELOPMENT OF WORKGROUPS

- Ms. Plantz introduced the idea of developing technical committees and advisory groups to support the CalFRN Board of Directors.
- The advisory committees include the Technical Advisory Committee, the State 9-1-1 Advisory Board, the Mutual Aid Regional Advisory Committee, and the California Statewide Interoperability Executive Committee (CaSIEC).

- The CalFRN Board may establish a Technical Advisory Committee to meet the needs of the First Responder Network Authority (FirstNet). The Technical Advisory Committee will periodically report to the CalFRN Board during regular board meetings. The committee will advise on opportunities that leverage existing projects with the broadband build out and direct the integration of future FirstNet initiatives.
- The Technical Advisory Committee should include different disciplines in order to represent the technical needs of all agencies, associations and various stakeholders throughout the state.
- Mr. Fraser nominated Michelle Geddes, Chair for BayRICS Technical Advisory Committee, and Joyce Starosciak, Sacramento Regional Fire Emergency Management System (EMS) Communication Center, to serve on the Technical Advisory Committee.
- Ms. Plantz recommended Robert Bjorklund to serve on the Technical Advisory Committee.
- Ms. Gomez recommended having five members from the Tribal groups to be part of the Technical Advisory Committee; members may include the Tribal Police Chiefs, Tribal Fire Chiefs, and Tribal Federal Liaisons for Broadband Network, etc.
- After the Board Members submit their nominations, the size of the Technical Advisory Committee will be determined.
- Ms. Plantz asked the CalFRN Board to send nominations for the Technical Advisory Committee to Juliet Lac at Juliet.Lac@state.ca.gov by April 16, 2014.
- Regarding the State 9-1-1 Advisory Board, Ms. Plantz informed the Board that the 9-1-1 Emergency Communications Branch is a branch within the California Governor's Office of Emergency Services, Public Safety Communications organization and managed by Branch Manager William Anderson.
- Ms. Plantz introduced Weedy Hannibal, Chair of California Statewide Interoperability Executive Committee (CalSIEC).
- Ms. Plantz provided information about the four committees but informed the Board that they can recommend alternative committees or additional workgroups.

- Ms. Gomez recommended to the Board that a Tribal Advisory Committee created. Ms. Plantz was in agreement.
- Ms. Plantz asked the Board to submit additional committee suggestions to Juliet Lac at Juliet.Lac@state.ca.gov by April 16, 2014.

VII. UNFINISHED BUSINESS

- **Discussion and Approval of CalFRN Bylaws**
 - Mr. Fraser asked if officers (Chairperson and Vice-Chair) of the Board are absent, can the Board still have a meeting and agree to formally select a temporary Chair for that meeting. He also suggested amending “consensus” to “unanimous” and “sustained vote” to “majority vote”. Ms. Plantz indicated the meeting had enough members for a quorum and asked the Board to vote on the CalFRN Bylaws. The Board voted and the motion carried.
 - Mr. Fraser also recommended that new CalFRN Board Members and CalFRN officers be elected every two years with the option for reappointment. Ms. Plantz asked the Board to vote. The Board voted and the motion carried.
- **Discussion and Approval of Public Safety Survey**
 - Ms. Plantz informed the Board that the Public Safety Survey will need to be sent out. The survey has been approved by the Federal Government.
 - Ms. Plantz was in agreement with Mr. Fraser’s suggestion that law enforcement, court systems/district attorney, and public transportation, etc., be added to question number six of the survey.
 - Mr. Fraser emphasized the importance of assessing how many broadband users will need to fill out the survey. Ms. Plantz was in agreement.
 - Ms. Gomez recommended that a separate survey for Tribal members will be appropriate and better “usable” to the tribes. Ms. Gomez will send an example of the survey.
 - It was agreed that the timeline for recommended changes to the survey will be April 16, 2014.

- Ms. Plantz informed the Board that changes to the survey will be sent prior to the next CalFRN Board meeting, and a final vote will occur at the next CalFRN Board meeting on June 4, 2014.
- Ms. Hamblin informed the Board that the email contacts provided by Board Members will be used for the Public Safety Survey. The Survey will be distributed through survey monkey.

VIII. ANNOUNCEMENTS

- **SB 1211 Legislation**
 - Mr. Fraser provided information to the Board regarding SB 1211, new legislation which Mr. Fraser believes will have some impact on FirstNet. He requested a report on the legislation from Cal OES.
 - Mr. Fraser inquired about FirstNet's deployment infrastructure and whether it would be used to support Next Generation 9-1-1 deployment for the state. Ms. Plantz informed the members that the 9-1-1 Branch is conducting research and analysis on the matter.
 - Ms. Plantz asked the Board to review the SB 1211 bill and submit recommendations to Juliet Lac at Juliet.Lac@state.ca.gov by April 16, 2014.
- **Next Meeting's Agenda**
 - Mr. Herran suggested the Public Safety Coalition provide an update to the CalFRN board because they meet monthly to discuss bills effecting Public Safety Answering Points (PSAPs).
 - Mr. Fraser recommended the BayRICS headquarters location in Dublin, CA as a potential location to host a FirstNet workshop.
- **Public Comments**
 - No public comments made.
- **Additional Announcements**
 - The next CalFRN Board meeting will be on June 4, 2014, location to be determined

- The Board participated in the FirstNet Quarterly State Point of Contact (SPOC) Conference call.

IX. ADJOURNMENT