

**Meeting Minutes**  
**State 9-1-1 Advisory Board**  
February 2014  
Sacramento, CA

**MEMBERS PRESENT:**

Karen Wong, Governor's Office of Emergency Services, Public Safety Communications (PSC)

Scott Silsbee, California Highway Patrol (CHP)

Sam L. Spiegel, California Police Chiefs Association (CPCA)

Michael Langston, California Police Chiefs Association (CPCA)

Chris Herren, Designee for Edward Bonner, California State Sheriffs' Association (CSSA)

Lesli J. Wilson, California Fire Chiefs Association (CFCA)

Charles Berdan, Association of Public-Safety Communication Officials (APCO)

Charles Cullen, California National Emergency Number Association (CALNENA)

Jaime Young, California National Emergency Number Association (CALNENA)

**Members Absent:**

James W. Mele, California State Sheriffs' Association (CSSA)

Nathan Trauernicht, California Fire Chiefs Association (CFCA)

**STAFF PRESENT:**

Paul Dumetz, Public Safety Communications (PSC)

William Anderson, Public Safety Communications (PSC)

Monica McGrath, Public Safety Communications (PSC)

Wes Nitta, Public Safety Communications (PSC)

Dana Earl, Public Safety Communications (PSC)

Phillip Killion, Public Safety Communications (PSC)

**I. CALL TO ORDER**

- Ms. Wong called the State 9-1-1 Advisory Board to order

**II. INTRODUCTION OF NEW STATE 9-1-1 ADVISORY MEMBER**

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- Jaime Young, Director – California National Emergency Number Association

**III. APPROVAL OF NOVEMBER 2013 MEETING MINUTES**

- November 2013 Meeting Minutes approved

**IV. PRESENTATIONS**

- CA NG 9-1-1 Roadmap Presentation – William Anderson
- California Public Utilities Commission Presentation – Ryan Dulin

**V. UNFINISHED BUSINESS**

- **Washington, DC Wireless Routing Accuracy Workshop**
  - Ms. Wong will attend the Federal Communications Commission's (FCC) 9-1-1 Accuracy Location Workshop in Washington, DC on November 18, 2013. To view the presentation provided at the State 9-1-1 Advisory Board meeting visit:  
<http://www.calema.ca.gov/PSC/Pages/911AdvisoryBd/911-Advisory-Board.aspx>

**VI. REPORTS**

- **CALIFORNIA 9-1-1 EMERGENCY COMMUNICATIONS BRANCH (CA 9-1-1 Branch) - William Anderson**
  - Mr. Anderson provided the Wireless 9-1-1 Deployment Status document. 11 Public Safety Answering Points (PSAPs) are currently not accepting wireless calls. Mr. Anderson asked the Board members to reach out to the PSAPs and convince them to accept wireless calls.
  - The CA 9-1-1 Branch is conducting an audit reviewing expenses related to the State Emergency Telephone Number Account (SETNA) fund. Mr. Anderson provided a chart reflecting current and future projections of how the SETNA is expected to perform over the next couple of years.

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- The State 9-1-1 Advisory Board Active Task document was provided to the Board.
- The SETNA Fund Condition Statement document was shared with the Board.
- The CA 9-1-1 Branch met with the Workgroup on January 16, 2014 to review the final three 9-1-1 proposed policy and practice changes. The CA 9-1-1 Branch and Workgroup came to a mutual agreement regarding the changes. The Workgroup's recommendations will be presented when the Long Range Planning Committee (LRPC) reports.
- Text to 9-1-1 field testing started November 2013. The first field test was conducted at CSU Long Beach. During the test CSU Long Beach successfully made Text to 9-1-1 calls. The second test was done at Downey Police Department January 2014 and the third test will be conducted at Long Beach Police Department February 2014. The final test will be conducted in Butte County March 2014.
- The CA 9-1-1 Branch will produce a report regarding the Text to 9-1-1 trials by April 15, 2014.
- The CA 9-1-1 Branch Education and Awareness program is moving forward quite well. The CA 9-1-1 Branch conducted a survey of consumers within California and how they view and use 9-1-1. Also surveyed were PSAPs regarding how they educate and outreach to the public and if they currently have a process for educating the public.
- The CA 9-1-1 Branch has three remaining Next Generation 9-1-1 (NG9-1-1) Pilot projects still active: Mendocino, Pasadena Regional Integrated Next Generation (RING), and the Ventura Projects.
- Fact Sheets for the CA 9-1-1 Branch have been updated and will be posted on our website at: <http://www.caloes.ca.gov/PSC/Pages/Publications/Publications.aspx>.

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- Legislation that may impact 9-1-1
  1. Mr. Berdan - AB -1717 - it is AB-300 reincarnated and this time does not appear to have substantive changes in it from what was vetoed by the Governor.
  2. Mr. Spiegel – AB-911 – this is a 2 year bill from last session that has not been acted on.
  
- **Long Range Planning Committee - Chris Herren**
  - The LRPC will meet with the CCTF April 2014 to discuss the information collected in the surveys received from the county coordinators regarding county coordinator disparities.
  - The LRPC discussed the tracking and/or confirmation of participation for conference and training events as it relates to the reimbursement for the Annual Training Allotment (ATA). The LRPC recommended working with the associations (APCO, CALNENA) to identify a mechanism to track participation throughout the training evening. The LRPC also recommended to the CA 9-1-1 Branch to add an acknowledgement on the reimbursement form for participants to sign acknowledging they attended the training sessions.
  - Mr. Berdan, Workgroup Chairman, presented the Workgroup’s final 9-1-1 policy recommendations to the Board. The 9-1-1 Workgroup Presentation can be viewed at <http://www.caloes.ca.gov/PSC/Pages/911AdvisoryBd/911-Advisory-Board.aspx>.
  - Mr. Spiegel requested to add Uninterruptable Power Source (UPS) to the Incremental Cost List (second bullet), Electrical modifications required to install 9-1-1 IWS/CPE.

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- Mr. Cullen requested to further define a 9-1-1 Workstation to the Incremental Cost List (third bullet), Furniture – 9-1-1 Workstation and chairs only.
- The Workgroup’s final recommendations were revised to include requested edits and can be viewed at <http://www.calema.ca.gov/PSC/Pages/911AdvisoryBd/911-Advisory-Board.aspx>.
- The CA 9-1-1 Branch was tasked with moving forward and implementing the final recommendations.
- **County Coordinator Task Force – Tracy Kessler**
  - The CCTF is currently reviewing all chapters in the County Coordinator Reference Manual. The review of the manual will be completed by May 2014.
  - January 2014 the CCTF members met with the LRPC and the CA 9-1-1 Branch to address concerns regarding CCTF disparities. A survey was created to gather information from the county coordinators. The information will be collected and evaluated to determine and address a path to resolve any identified issues. The survey will be completed and distributed by March 31, 2014.
  - The Next CCTF Forum is scheduled for June 25, 2014 and will be held at the CA 9-1-1 Branch office.

**VII. NEW BUSINESS**

- Annual Training Allotment Discussion
- Senate Subcommittee Explores Locations Data For Wireless 9-1-1 Calls Discussion

**VIII. AGENDA ITEMS FOR FUTURE MEETINGS**

- Information Security Officer, California Technology Agency – Michele Robinson
- Legislation Updates

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- 9-1-1 Policy and Practice Changes
- LRPC Active Tasks

**IX. ANNOUNCEMENTS**

- No Announcements

**X. PUBLIC COMMENTS**

- No Comments

**XI. CLOSED SESSION**

- Outage Report - CLOSED SESSION after vote pursuant to G.C. Section 11126(c)(18)
- Review of detailed information regarding outage notifications.

**XII. ADJOURNMENT**