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# **CALIFORNIA**

## **INCIDENT COMMAND CERTIFICATION SYSTEM**

# **QUALIFICATION GUIDE**

**July 2018**

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## Background & History

After Action Reports (AAR) from incidents in the early 1990's cited ICS training deficiencies that may have led to near misses, accidents and injuries. To address this concern, a meeting was held in 1995, with 230 representatives from the State Fire Marshal's Office (SFMO), California Office of Emergency Services (Cal OES), Cal Chiefs and State Training Officers to discuss the use and implementation of ICS and to discuss the creation of a system to standardize certification and qualifications for Incident Command Systems (ICS) positions specific to California.

After the October 1996 Calabasas Fire, a task force of the involved agencies developed the Calabasas Fire Report. A total of 56 recommendations were presented to enhance fire agencies' capability to combat wildland fire incidents and provide for the safety of personnel. There was an agreement by the agencies that the 12 highest priority recommendations be forwarded to Firefighting Resources of California Organized for Potential Emergencies (FIRESCOPE) for review and implementation statewide.

In April of 1997, the Cal OES Fire & Rescue Service Advisory Committee/FIRESCOPE Board of Directors were presented with the findings of the Calabasas Fire Report. Three of the recommendations involved "Development of qualifications & experience requirements for all firefighters responding to mutual aid wildland/urban interface incidents."

In June 1997, Art Cota, the Training Chief for the SFMO presented a recommendation to the FIRESCOPE Board of Directors that "The Board of Directors should appoint members to a working group chaired by SFMO to develop standards for all-risk incident management using the National Wildfire Coordinating Group (NWCG) Positions Qualification Guide or PMS 310-1 as a model." In October 1997, Cal OES Fire & Rescue Service Advisory Committee/FIRESCOPE Board of Directors agreed the SFMO should lead the development of State of California Incident Management Certification and Qualification for the State.

In 1998, the California Incident Command Certification System (CICCS) Task Force was established with representatives from across the State. In 1999, the CICCS Task Force presented recommendations to the State Board of Fire Services (SBFS) who agreed on the following elements:

- Voluntary fire department participation
- Historical recognition of prior experience
- Specific system components
- Use of NWCG 310-1 as a base document

The SBFS, Cal OES Fire & Rescue Service Advisory Committee and the FIRESCOPE Board of Directors adopted CICCS In November 2000. State Fire Training (SFT), and the Governor's Office of Emergency Services Fire & Rescue Branch implemented the system in August 2002.

## **Introduction**

The CICCIS Incident Qualifications Guide was created when the SFMO tasked a subcommittee of the SBFS with developing a certification system that would enhance the state's ability to field adequately trained and qualified personnel resources for service throughout our emergency response system.

The CICCIS Guide provides clear certification criteria, acknowledges individuals who have already completed equivalent training, recognizes individuals that have the appropriate training and are already functioning at these levels, and provides a road map for new resources to be certified.

The California Fire Service now has a document, that captures the NWCGs direction on wildland fire, the National Incident Management System (NIMS) all-hazard certification and qualification requirements, and is inclusive of a broad spectrum of services consistent with their all-hazard mission. The certification system is managed at the local, regional, and state levels. CICCIS recognizes the voluntary nature of this program and the differences in the mission of local, state and federal wildland fire agencies.

The SBFS and the Cal OES Fire and Rescue Services Advisory Committee/FIRESCOPE Board of Directors have endorsed this CICCIS Qualification Guide.

## **Authority**

The CICCIS Task Force is a sub-committee of the SBFS. The Board is chaired by the State Fire Marshal and comprised of representation from fire service labor, Fire Chiefs, fire districts, volunteer firefighters, city and county governments, CAL FIRE, Cal OES, and the insurance industry. The SBFS plays a major role in providing a state-level focus for resolving fire prevention and control issues affecting the entire fire service. The SBFS serves in an advisory capacity in such areas as the development of technical and professional performance standards for training fire service personnel, curriculum accreditation, establishing policy for the certification system for the California fire service, and other issues of importance.

The SFMO has delegated the administration of CICCIS to SFT. SFT is the state certifying entity and serves on the CICCIS Task Force (CICCIS TF). The Task Force also functions as The Peer Assessment for the CICCIS Evaluation Committee (PACE V), which is responsible for reviewing and certifying applications for ICS positions at the state level, and makes recommendations for certification to SFT. This process outlined in the *SFT Procedures Manual*.

## **Objectives, Process & Design**

The objective of CICCIS is to create a qualification system that meets the needs of the California Fire Service. The process uses the established organization and authorities of the SFMO and Cal OES.

Cal OES utilizes their affiliation with local Departments/Agencies to establish local and regional Peer Review Committees, made up of a cross section of Departments/Agencies located within the jurisdictional boundaries. Peer Review Committees act as the certifying component of the CICCS process and issue a SFMO certificate once an individual is determined to be certified for a CICCS position.

This single statewide system ensures a minimum standard for all personnel deployed to all-hazard incidents outside of their home Department/Agency area of responsibility, or jurisdiction.

## **Program Administration & Accountability**

### **Governor's Office of Emergency Services**

Cal OES is responsible for the following components of the CICCS process:

- Establishing Operational Area and Regional Peer Review Committees
- Overseeing the peer review process
- Provide a statewide point of contact for CICCS
- Coordination of the CICCS Task Force
- Provide coordination of CICCS between Cal OES and SFMO
- Provide coordination of CICCS and FIRESCOPE
- Manage publications and documents of the CICCS Task Force

### **FIRESCOPE**

FIRESCOPE works with the SBFS and the CICCS Task Force to ensure an integrated process is provided to the California Fire Service and is responsible for:

- Professional and technical information to the CICCS Task Force (through the Operations Team) on course development
- Assistance with the development of position requirements for Incident Management positions within California
- Responsibility for operations, development and maintenance of ICS and the Multi-Agency Coordination System (MACS) within California



- A common voice for the California Fire Service

## **State Board of Fire Services**

The SBFS is responsible for and provides:

- The authority to create the CICCS program
- Reviews and approves the CICCS process

## **State Fire Marshal/State Fire Training**

The SFMO is responsible for and provides:

- Guidance to the CICCS TF in the peer review process
- Certificates for Operational Area, Regional and State Peer Review Committees
- Establishment of the PACE V Committee to review Type 1, Area Command and unique position applications
- Assurance that the membership of the PACE V Committee meets the requirements as outlined in the SFT Procedures Manual

## **Fire Department/Agencies**

Fire Department/Agencies choosing to participate in the CICCS process are responsible for and provide:

- Endorsement of the peer review process
- Education of their department on the process
- Maintenance of all training records pertinent to the CICCS process
- Issuance of certification and qualification cards, or other department approved documentation
- Assurance that personnel are entered into ROSS according to Operational Area and/or Regional procedure

- Accurate and complete application packets to the Peer Review Committees
- Provides representation to the Peer Review Committee when requested
- Incident position training
- Certification for positions at the Department/Agency level

## **Fire Chiefs/Administrators**

The Fire Chief/Administrator provides final review and approval for qualification of their department personnel following the peer review process. The Fire Chief is responsible for and provides:

- Validation that personnel meet all the requirements as set forth in the CICCIS
- Assurance that personnel meet the department's physical fitness standards
- A signature on the application letter presented to appropriate Peer Review Committee
- Final review and approval for qualification of personnel following certification
- Certification, recertification and decertification

## **Individuals Seeking Certification**

Individuals are responsible for and provide:

- Completion of all CICCIS application requirements prior to submission.
- Maintenance of all of the original course completion certificates, performance evaluations and Position Task Books (PTBs)
- Assurance that all performance evaluations to maintain currency are submitted for documentation purposes to the appropriate person within the sponsoring Department/Agency
- Assurance that qualifications card/documents are accurate and current
- A properly initiated PTB when assigned as a trainee

# System Description, Components & Process

## Performance Based System

CICCS is a performance-based qualification system and is not rank based. Qualification is based upon completion of required training and successful position performance demonstrated by completing the applicable PTB on all-hazard incidents, events, job activities, simulations, exercises, and/or classroom activities. Each of the tasks in PTBs have been developed by subject matter experts from a variety of agencies and geographical areas throughout the United States.

PTBs are used to document a Trainee's performance in all critical competencies, behaviors and tasks that must be successfully completed in order to become certified in the position. Tasks may be evaluated through means such as a simulation, non-emergency events, or actual incidents which are required for tasks pertaining to tactical decision-making and safety.

The primary criteria for qualification are a properly initiated PTB and properly documented individual performance as observed by an evaluator qualified in that position or a higher-level position. Successful completion of all tasks required for the position form the basis for a recommendation for certification by the evaluator(s).

## Training

The two types of training that are identified in this guide are 'required' and 'recommended'. Both types of training have several components integrated to ensure a quality training experience is provided. Those integrated components include: approved curriculum, a qualified instructor, and the issuance of proper completion certificates.

It is the responsibility of the sponsoring Department/Agency, providing the training course, to ensure that the above three components are provided. Peer Review Committees are unable to recognize the training if an unapproved course is provided, the instructor is not certified, or an incorrect certificate is issued.

## Approved Course Curriculum

It is recommended that Departments/Agencies provide classes offered through:

- NWCG – member agencies, or their designated partners
- SFT – Fire Service Training and Education Program (FSTEP)
- FEMA – National Fire Academy and Emergency Management Institute
- CAL FIRE - California Department of Forestry and Fire Protection

- CFFJAC – California Firefighter Joint Apprenticeship Committee
- FIRESCOPE – Firefighting Resources of California Organized for Potential Emergencies
- Community Colleges

Approved course curriculum is made available from many different sources. A complete list of the equivalent approved courses is provided in the Equivalency Matrix found in Appendix A.

Approved courses have specific competency components that must be met in order to maintain the course’s approved objectives and intent. Each course must use a qualified instructor, teach to the course objectives, use the approved course materials and meet the classroom hour requirements. Instructors may add materials and classroom hours to the course as long as the original objectives and intent are met.

The requirements for the NWCG course can be found in the Field Managers Course Guide. (<https://www.nwcg.gov/publications/901-1>)

The CICCIS TF recognizes that Departments/Agencies may have a need to use or develop an alternative or equivalent course based on curriculum availability and/or student and Department/Agency needs. An agency using alternative curriculum must have:

- A reason the alternative course was used or developed, or
- A benefit gained through the use of the alternative course, such as:
  - Cost savings
  - Broaden target audience
  - Enhanced learning experience for students

Should a Department/Agency desire to seek course equivalency, they must conduct a detailed analysis and document their findings. The analysis should follow these guidelines:

- All learning and performance objectives are met or exceeded in the equivalent course.
- Course prerequisites have not been altered.
- The equivalent course does not conflict or contradict established SFT, NWCG or FEMA guidelines and standards.

The analysis must be presented to the SFMO for consideration as outlined in the SFT Procedure Manual.

## Instructors

New instructors for Incident Management courses are required to have their teaching abilities evaluated to ensure they meet the requirements as set forth by the organizations providing the approved course. Each organization has different requirements. Currently, there are several organizations that provide direction and guidelines for instructors.

New instructors for NWCG, SFT (FSTEP) and NIMS Position Specific Courses will need to comply with all of the guidelines presented in the appropriate manual(s) listed below:

- **NWCG: NWCG Field Managers Course Guide**  
*<https://www.nwcg.gov/publications/901-1>*
- **SFT: State Fire Training Procedures Manual**  
*<http://osfm.fire.ca.gov/training/SFTProceduresManual>*
- **NIMS: NIMS ICS All-Hazard Position Specific Training Program**  
*<https://training.fema.gov/allhazards/>*

## Certificates

ICS training courses are the foundation of CICCS. When a CICCS application is submitted to the appropriate Peer Review Committee, the course completion certificate is the official document verifying successful completion of an approved course by a qualified instructor and is one of the cornerstones of the documentation package.

At a minimum, the course completion certificate will include the following information:

- Correct name of the ICS course
- Instructor's name signed and legibly printed
- Instructor's sponsoring Department/Agency
- ICS qualifications as it relates to the course instructed
- Hours of instruction

It is recommended that Departments/Agencies provide classes offered through:

- NWCG - member agencies, or their designated partners
- SFT - Fire Service Training and Education Program (FSTEP)

- NIMS All-Hazard Position Specific Training through OES, State Fire Training and the Emergency Management Institute
- CFFJAC - California Firefighter Joint Apprenticeship Committee
- Departments/Agencies
- Operational Areas

Courses sponsored by a Department/Agency must meet the minimum requirements set by the organization that developed the course (i.e. for a NWCG course, the minimum requirements are listed in the *Field Managers Course Guide*).

Unless the course is sponsored by an NWCG member agency, or the lead instructor is an authorized representative of NWCG, issuance of a NWCG certificate of completion is not authorized.

If a Department/Agency elects to teach an NWCG course and they are not an NWCG member agency, following statement must be provided on the Department/Agency course completion certificate: ***“The course, instructor and curriculum meet the minimum standards set forth by NWCG in the FMCG”.***

## Required Training

Required Training provides a direct link between training and job performance. This encompasses a focus on responder health and safe operations on incidents and planned events. Required Training cannot be challenged and must be completed prior to initiating a PTB.

***There are a few exceptions to the completion of required training prior to the issuance of a PTB.*** These exceptions are for Command and General (C and G) Staff positions that require the successful completion of O-305, S-420, S-520, CIMC, AAIM and S-620.

To obtain a qualification at the Type 2 Level takes considerable commitment to training and qualifications in the CICCS process. When an individual is interested in applying to attend an S-420 class, they will need to complete the nomination form with the list of the experience, qualifications and completed classwork documents.

The requirement for the S-420 class in each of the Command and General Staff positions are as follows:

- **Incident Commander**  
Completed G/E/L-950 or S-400 and have completed any of the requirements set forth in one of positions below

- **Public Information Officer**

Qualified as a PIOF or a PIO3, completed G/E/L-952, or S-403 and I-400

- **Safety Officer:**

Qualified as a DIVS, SOFR or a SOF3, completed G/E/L-954 or S-404 and I-400

- **Liaison Officer**

Completed G/E/L-956 or C-402 and I-400

- **Plans Section Chief**

Qualified as a RESL and SITL, completed G/E/L-962 or S-440 and I-400

- **Logistics Section Chief**

Qualified in any two of the following positions, FACL, GSUL, SPUL, completed G/E/L-967 or C-450 and I-400

- **Operations Section Chief**

Qualified as a DIVS and completed G/E/L-958 or S-430 and I-400

- **Finance Section Chief**

Qualified in any two of the following positions, COST, TIME or PROC and have completed G/E/L-973 or C-460 and I-400

Once the information is compiled, the completed application packet will need to be submitted to the PACE V Review Committee (Cal OES Fire and Rescue Division, CICCIS Task Force Manager, 3650 Schriever Avenue, Mather, CA, 95655) for approval to attend the S-420 class. Once the packet is approved, the PACE V Committee will notify the sponsoring Department/Agency, the individual and the Regional OES Review Committee. Unapproved packets will be returned to the sponsoring Department/Agency with the noted deficiencies.

Individuals interested in becoming Type 1 qualified will need to be Type 2 qualified and complete NWCG S-520, CIMC or the AAIM class. To be considered to attend these classes, the individual will need to fill out an application outlining the incidents that they have been involved with, indicate classes completed, and provide the CICCIS Certificate of Type 2 qualification. This certificate needs to be in the same position that is being applied for at the Type 1 Level.

Once the above information is compiled, the completed application packet will need to be submitted to the PACE V Review Committee (Cal OES Fire and Rescue Division, Task Force Manager, 3650 Schriever Avenue, Mather, CA, 95655) for approval to attend the desired class. Once the packet is approved, the PACE V Committee will notify the sponsoring Department/Agency, the individual and the Regional OES Review Committee. Unapproved packets will be returned to the sponsoring Department/Agency with the noted deficiencies.

## **Required Recurrent Training**

Required Recurrent Training will consist of the following, if applicable, or Agency Determined:

- Aviation Hazardous Materials Training (A-110)
- Annual Fireline Safety Refresher (RT-130)
- HRSP Refresher Workshop (RT-340)
- Triennial Helicopter Manager Workshop (RT-372)
- Air Tactical Group Supervisor (RT-378)

Agency Determined Training consists of any additional courses specific to that sponsoring Department/Agency.

## **Recommended Training**

Individuals are not required to complete courses referenced under ‘Recommended Training’ in order to qualify for a CICCS position unless specific department, agency, Operational Area, or regional policy dictates that courses have been elevated to ‘Required Training’.

The training identified in the ‘Recommended Training’ includes: job aids, knowledge and skills acquired through on-the-job training, work experience, and training determined by the sponsoring Department/Agency. It is a means by which individuals can prepare for position performance evaluation by obtaining specific knowledge and skills required to perform tasks identified in the PTB.

## **Job Aids**

Job Aids are “how to” books that assist an individual in performing all tasks associated with a position. They are used by an individual, in a trainee position, who has met all of the prerequisites but has not completed the PTB for the position. In some cases, familiarization of the Job Aid is a part of the required training. Job Aids are also used after the individual has become qualified, as an aid or refresher in performance of the position.

No Job Aid can be issued without the approval of the Fire Chief/Administrator or their Designee.

## **Equivalencies**

Equivalency courses are classes that have been determined to meet the objectives of the referenced course. The goal of course equivalencies is to minimize redundancy of training, expedite the certification process, and avoid unnecessary costs due to duplication of curriculum



delivery. It is not the purpose of the Equivalency Matrix to dilute the referenced course curriculum. In comparative analysis, the identified equivalent course work meets or exceeds the intent of the referenced course content.

Approved equivalency courses can be found in the Equivalency Matrix in Appendix A. Any course listed as an equivalent course can be substituted for the referenced course for purposes of submitting a CICCIS qualification application.

## **Position Task Books (PTBs)**

PTBs contain all the minimum critical Competencies, Behaviors and Tasks required to become certified for an ICS position. PTBs are designed in a format that allows documentation of a trainee's task performance. Documented performance provides critical feedback to the trainees and validates position performance for Peer Review Committees when considering applications for certification. Successful completion of all position tasks is required, as determined by an evaluator, and shall be the basis for recommending certification.

An individual may not have more than four active PTBs open at one time, and no more than two of the four PTBs may be in a single functional area.

### **Exceptions:**

Aviation positions will not be considered Operations positions; they are considered their own functional area. This will allow an individual the ability to have two PTBs open in Operations and two in Aviation and still be compliant with the maximum of two PTBs open in a functional area.

A third position task book, PTB, may be opened in a single functional area if the PTB is for PSC3, LSC3, or FSC3. This does not apply to OSC3 or ICT3, nor does it increase the total number (4) of task books a trainee may have open at one time.

### **Example:**

*An individual may be issued a PTB for Facilities Unit Leader and a PTB for Food Unit Leader in the Logistics functional area; also, they may be issued PTBs for Staging Area Manager and Strike Team Leader, Engine in the Operations functional area. They would be compliant with the maximum number of four PTBs, with no more than two in a single functional area.*

### **PTB Requirements:**

- Only the Chief Administrator, or their Designee, of the sponsoring Department/Agency has the ability to initiate PTBs.
- The trainee status date begins when the position initiation and certification is completed by the training officer and the employee is entered into ROSS in that ICS position.
- Once a PTB is initiated, a trainee will continue with that PTB until completion (if they are within timeframes) regardless of whether there are new requirements for that position.

- For Command & General (C&G) Staff Positions, completion of O-305, S-420, S-520, S-620, CIMC, or AAIM is not a requirement for task book initiation. This procedure allows trainees to gain experience that prepares them for passing these advanced courses.
- PTB Completion:
  - PTBs for the Air Operations and Expanded Dispatch positions must be completed within 3 years.
  - PTBs for all other positions must be completed within 5 years.
  - With concurrence of the appropriate Peer Review Committee, the Chief Administrator or their Designee may grant an extension to the completion of a PTB. Extensions will be granted in 1-year increments, to a maximum of 5.
  - PTBs not completed within the specified timeframes may require an individual to meet the current adopted training/experience qualification standard.
- A minimum of two quality assignments is required for an applicant to be considered for certification. Quality assignments include those that exercise the full range of responsibilities of the assigned trainee positions. The appropriate Peer Review Committee should evaluate each application based on the complexity of the assignments submitted for certification.
- All-hazard incidents shall be considered when evaluating applications for certification.
- Every assignment requires a completed ICS 225 Form (*Appendix D*).
- To receive the proper documentation and improve the quality of the trainee assignment, a trainee shall check in with the assigned Training Specialist (TNSP) at an incident when a TNSP is assigned.
- All documentation in a PTB must be legible. This includes the printed name of the evaluator and their signature.
- Each task in the PTB must be individually dated and initialed by the evaluator.
- The CICCIS Task Force approves PTBs for use in the certification/qualification process.

## Required Experience

Required Experience includes qualification in any prerequisite position, successful position performance through completion of the PTB, or recognition through the historical recognition process. The historical recognition process can only be initiated by the CICCIS Task Force/PACE V Committee with concurrence of Cal OES and State Fire Training.

Peer Review Committees are encouraged to be flexible in considering experience. Local and all-hazard incidents shall be included in any review of experience. Required Experience cannot be challenged.

## Certification

Certification is the role of SFT through the Peer Review Process, with the exception of the positions that are approved by the local sponsoring Department/Agency. SFT certification can be achieved through either the:

- Cal OES Operational Area
- Cal OES Region
- CICCIS Task Force

This review process ensures that an individual has completed the required coursework, and has obtained documented experience. Once an individual has received the approval of the appropriate CICCIS Peer Review Committee, a certificate will be issued from SFT through the certifying CICCIS Peer Review Committee.

The quality of the assignment shall be closely evaluated when making a determination for advancement to the next highest ICS position. Quality assignments include those that exercise the full range of responsibilities of the assigned trainee positions. The quality of experience should relate to the number of assignments, the variety of incidents such as wildland or all-hazard, or the size and complexity of the incident or event in terms of personnel, equipment, and operations.

Applications for certification shall be submitted to the appropriate Peer Review Committee. Certification for subordinate level positions will be granted when appropriate.

## Qualification

Qualification is a twofold process.

First, the CICCIS Peer Review Committee must certify an individual for the position by determining the required experience and prerequisites meet CICCIS minimum standards. Second, the sponsoring Chief/Administrator confirms the individual meets the sponsoring Department/Agency's physical fitness requirements, the need for additional qualified personnel

in a given position, and any other criteria deemed necessary. This two-step process will apply to all positions other than the ICS positions approved by the local agency.

The Chief/Administrator is the ultimate authority for determining if an individual is qualified. Once a sponsoring Department/Agency has determined qualification, that individual can perform that position outside of the qualifying sponsoring Department/Agency's jurisdiction and is made available to the Mutual Aid System by being placed in Resource Ordering and Status System (ROSS) or currently approved ordering system.

The Chief/Administrator shall ensure that certification records are maintained and shall either annually issue a CICCIS Qualification Card or maintain sponsoring Department/Agency-approved documentation for each currently qualified individual. The CICCIS Qualification Card shall contain, at a minimum, the individual's name, sponsoring Department/Agency, expiration date, qualified positions, trainee positions, physical fitness level, and Chief/Agency Administrator signature (or their Designee). This qualification card provides documented proof of position currency.

Completion of required training and experience alone does not guarantee an individual will be qualified to perform in a position. Qualification is a subjective determination each sponsoring Department/Agency must make based on task evaluations, position performance evaluations, and their own judgment of the quality of an individual's experience.

Participation by local government personnel on CAL FIRE Incident Management Teams (IMT), Federal IMTs, and Local All-Hazards IMTs is at the discretion of the sponsoring Department/Agency. Local government personnel assigned to these teams must follow the standards as set forth by the CICCIS Qualification Guide.

*Note:*

CAL FIRE "Types" their IMTs as Type 1; they do not have Type 2 Teams. Local government personnel, assigned to CAL FIRE teams in Command and General Staff positions that have not completed the Type 2 PTB, must first complete the Type 2 PTB and Regional Peer Review process. Once qualified as a PSC2 a Type 1 PTB can be initiated. Both Type 1 and Type 2 experience can be achieved while assigned to the CAL FIRE IMTs.

## **Transferring Qualifications**

When an individual transfers qualifications from a non-CICCIS participating Department/Agency to a sponsoring Department/Agency that endorses CICCIS, they will need to follow the process outlined below:

- A complete CICCIS application will need to be filled out, including the incidents that will keep the applicant current since the issuance of their last qualification card.
- Documentation of being on qualifying incidents will also need to be provided, (e.g. Incident Action Plans [IAP], ICS 225s, Incident Qualification System [IQS] printouts).

- A copy of past sponsoring Department/Agency qualification cards or other documentation will also need to be provided. If the individual was ‘historically recognized’ by their previous employer, that documentation will need to be provided.
- Type 1 and other PACE V reviewed position applications will be sent directly to the PACE V Committee.
- Type 2 and other Regionally reviewed position applications will be sent directly to the appropriate Regional Peer Review Committee.
- Positions reviewed at the Operational Area will continue to be reviewed at the Operational Area.
- The Peer Review Committee may require additional information or documentation in addition to that listed above.

When an individual transfers from a CICCS participating Fire Department/Agency to another Fire Department/Agency that is subject to CICCS they will need to provide a copy of their CICCS file or documentation from their previous operational/regional Peer Review Committee. The supporting documentation will be reviewed by the receiving Peer Review Committee who may require additional information or documentation, based on local requirements, prior to an individual being entered into ROSS in the new Operational Area.

## Currency

Each sponsoring Department/Agency is responsible for reviewing the qualifications of its personnel based upon the requirements of this Guide on an annual basis.

Individuals who are qualified for any CICCS position shall be required to perform that position satisfactorily at least once every five (5) years with the exception of air operations and expanded dispatch positions, which require satisfactory performance once every three (3) years to maintain currency.

Currency for a position can be maintained by meeting any of the following requirements:

- Successful performance in the position qualified for within the stated timeframe
- Successful performance in a position identified in this Guide as “other position assignments that will maintain currency”.

- Successful completion of a trainee assignment in the position which they were qualified. This will apply when a qualified individual falls out of currency and has reverted back to ‘trainee’ status.
- Functioning in a position while participating in a documented scenario-based exercise or drill.

*Example: Currency for a Resources Unit Leader (RESL) can be maintained by:*

- Demobilization Unit Leader (DMOB)
- Planning Section Chief Type 1 (PSC1)
- Planning Section Chief Type 2 (PSC2)
- Planning Section Chief Type 3 (PSC3)
- Status/Check-In Recorder (SCKN)

Exercises or drills need to meet minimum complexity standards:

- The exercise or drill must fully exercise the position requirements as found in the FIRESCOPE Field Operations Guide (ICS 420-1).
- The exercise or drill has a completed Incident Action Plan or Training Plan with the objectives of the exercise and with the name and the position of the person fulfilling the currency requirement.
- A written performance evaluation, by a person fully qualified in that position or a higher position to that being evaluated, must be completed.
- The drill or exercise must be pre-approved by the appropriate Peer Review Committee to be considered as a qualifying event. The specific positions that can receive experiential credit must be identified in advance of the event: Every event will not provide a quality experience for all CICCIS positions.

## Decertification

Decertification is the process of removing or reducing an individual's qualifications. Decertification is not an adverse action, it is a process to improve position skills. An employee may be recertified according to the procedures outlined in the 'Recertification' section of this document.

The decertification procedures in this section are intended to ensure safe and effective individual performance and to provide supervisors and managers with another mechanism to ensure employee safety.

Causes for decertification may include the following:

- An individual voluntarily surrenders their certification of qualifications, or requests to be qualified at a lower level of responsibility
- As an individual, member of a crew, or IMT, an individual performs actions that violate recognized standard operational procedures or identified safety procedures that are determined to have been instrumental in the endangerment of incident personnel or the public.

*Examples of instances that may warrant decertification include:*

- *Deliberate disregard of identified safe practices*
- *Insubordinate actions that lead to unsafe conditions*
- *Intentional misrepresentation of fire qualifications*
- *Unsatisfactory performance in key elements of position tasks that lead to unsafe conditions*
- *Falsification of experience or training records*

## Performance Evaluation and Documentation

All actions that violate established safety procedures shall be documented. The preferred method to document deficiencies is on a performance evaluation, ICS 225 Form. Performance reviews, especially those that trigger consideration of decertification, shall be coordinated and tracked.

Responsibility for Performance Evaluation and Decertification:

- The Incident Commander is responsible for providing oversight of the initial performance review process. Within the authority delegated to all Incident Commanders is the responsibility to relieve from assignment, and demobilize, any individual for safety violations. Incident Commanders; however, do not have the authority to decertify individuals.
- Incident Commanders are responsible for providing documented reasons for relieving an individual. ICs will send a copy of the performance rating and documentation package to the Cal OES Fire and Rescue Division, Operations Deputy Chief, 3650 Schriever Avenue, Mather, CA, 95655, and the individual's home agency.
- The Peer Review Committee is responsible for initiating an administrative review to determine if decertification is appropriate.
- Any decision to decertify an individual should include a performance improvement plan.
- During an evaluation of decertification, an individual's certification may be temporarily suspended. Decisions around certification can be made through expert mentoring or independent assessment.
- Peer Review Committees shall review individual certification and address decertification.
- Individuals recommended for decertification, who have been relieved from an assignment, shall not be reassigned to any other incident until approval by the Peer Review Committee.

## **Recertification**

The evaluation of an individual's competency is key to recertification where qualifications have expired or been decertified. If currency has lapsed or decertification has taken place, the individual shall: revert to the trainee level, be issued a PTB for the position, complete on-the-job-training if needed, and requalify in a position performance assignment. By returning to the trainee level, the person recertifying is introduced to new technology that will assist with recalling position duties and responsibilities.



## Physical Fitness

Personnel must meet established physical health and fitness demands for the specific ICS position to which they are assigned. Criteria are established by individual Departments/Agencies. Once an individual meets the criteria for the specific position, it is deemed that the individual meets the health and fitness levels as outlined by CICCIS.

In an effort to ensure individual safety, CICCIS recommends that all Departments/Agencies consider the following health and fitness components:

- Baseline medical evaluations
- Comprehensive wellness and fitness program
- Evaluation to determine that an individual can meet the physical demands of the position for which they are being qualified

CICCIS identifies four (4) levels of health and fitness required for position qualification. The health and fitness levels are defined as outlined below:

### **Arduous**

Duties involve fieldwork requiring physical performance calling for above-average endurance and superior conditioning. These duties may include an occasional demand for extraordinarily strenuous activities in emergencies under adverse environmental conditions and over extended periods of time. Requirements include running, walking, climbing, jumping, twisting, bending, and lifting more than 50 pounds; the pace of work typically is set by the emergency situation.

### **Moderate**

Duties involve fieldwork requiring complete control of all physical faculties and may include considerable walking over irregular ground, standing for long periods of time, lifting 25 to 50 pounds, climbing, bending, stooping, squatting, twisting, and reaching. Occasional demands may be required for moderately strenuous activities in emergencies over long periods. Individuals usually set their own work pace.

### **Light**

Duties mainly involve office-type work with occasional field activity characterized by light physical exertion requiring basic good health. Activities may include climbing stairs, standing, operating a vehicle, and long hours of work, as well as some bending, stooping, or light lifting. Individuals can usually govern the extent and pace of their physical activity.

### **None Required**

Positions that do not require a physical fitness level.

## Incident Complexity

‘Incident Complexity’ is a characterization, used by incident management personnel, to describe the level of difficulty, severity, or overall resistance while trying to manage an incident to a successful conclusion or to manage one type of incident compared to another type. Determining ‘Incident Complexity’ is a subjective process based on examining a combination of indicators or factors. These may include: the area (location) involved; threat to life, environment, and property; political sensitivity; organizational complexity; jurisdictional boundaries; values at risk; and weather. Most indicators are common, but some may be unique to a particular type of incident.

Refer to the following link for a complete listing of ‘Complexity Indicators’.

### **NWCG**

[https://www.nwcg.gov/sites/default/files/publications/pms210\\_rca.pdf](https://www.nwcg.gov/sites/default/files/publications/pms210_rca.pdf)

### **FEMA**

<https://emilms.fema.gov/IS200b/ICS0106320text.htm>

## CICCS Policy

## Review Committees

### Committee Makeup / Members

Peer Review Committees are established to represent a cross section of the Departments/Agencies that make up the geographical boundaries of the Operational Area (OA) or Region. Each Peer Review Committee is only required to have representatives from the categories listed below if that category has a sponsoring/participating Department/Agency within the boundaries of the Operational Area or Region. If an Operational Area has fewer than 3 Departments/Agencies, it will be combined with another Operational Area to increase the number of Departments/Agencies to 3 or more.

Below is a list of the membership categories that will make up a Peer Review Committee:

- City Fire Department  
*(Municipal function of a city or town)*
  
- Metro Fire Department  
*(Department with more than 350 personnel)*

- Fire Protection District  
*(Political subdivision that has its own governing body separate from a town or city)*
- CAL FIRE
- Cal OES
- Contract County (Los Angeles, Orange, Ventura, Kern, Santa Barbara, Marin)
- Federal Wildland Fire Agency
- Federal Military Fire Agency
- Tribal Fire Department
- Labor Organization
- Independent/Volunteer Fire Department
- Qualified ICS Training Specialist (from any sponsoring Department/Agency)
- Community College that offers ICS courses

## **Committee Formation**

The Peer Review Committee formation process begins with the Operational Area or Regional Coordinator. The coordinator will initiate the following sequence of events to formulate the Peer Review Committees:

- Peer Review Committees will be established at the Operational Area, Region, and State level.
- The Operational Area or Regional Coordinator announces the opportunity to participate on the committee and accepts applications for committee membership from applicable Departments/Agencies from within the boundaries of the peer review area.
- The Operational Area or Regional Coordinator makes the initial appointments to the Peer Review Committee.
- The committee members elect a chairperson who shall be from a CICCIS participating Department/Agency.

- The chairperson serves a two-year term or longer at the approval of the other members of the Peer Review Committee.
- Committee members serve a two-year term or longer at the approval of the other members of the Peer Review Committee.
- The committee shall select any new members from applications, received by the Operational Area or Regional Coordinator, as vacancies occur.
- An agency represented on the committee can only hold one position on the committee. *Example: Los Angeles County Fire Department, while it is a Contract County, a Metro Department, a Fire District, and a City Department, may only represent one of these committee categories.*
- The Cal OES CICCIS Task Force Manager will be notified of changes to Peer Review Committee chairs.
- Operational Areas (OA) have the option of moving a position to the Region for the review if they do not have the expertise to adequately review the applications.
- OA's that do not have adequate resources to develop a Peer Review Committee may partner with contiguous OA's to establish a more complete committee.

## Committee Responsibilities

A primary responsibility of CICCIS is the delegated authority to Cal OES Operational Area and Region Peer Review Committees to oversee the certification process. Peer Review Committees need to adhere to the following guidelines and direction:

- Peer Review Committees exist to maintain the professional standards and integrity of the California Incident Command Certification System. It is their responsibility to ensure applicants for certification receive proper consideration and a thorough review of documented position performance.
- The Peer Review Committee members represent the area or agency and do not need to be qualified in all of the ICS positions (*although that is helpful*). Peer Review Committees should consult qualified subject matter experts, in the positions being reviewed, if the expertise does not reside on the committee when reviewing applications for certification.

- Peer Review Committees will meet at least annually; however, it is recommended that additional meetings be scheduled to allow for timely review of applications and maintenance review work pertaining to the ROSS.
- Any questions a Peer Review Committee might have regarding a process or procedure should be referred to the next higher-level committee or the CICCIS Task Force for assistance.
- Peer Review Committees, with the approval of the applicant's Chief/Administrator, may require that trainees be vetted through the peer review process prior to their qualification status being updated in ROSS.
- Each Peer Review Committee shall submit their membership roster to the CICCIS Task Force by July 1<sup>st</sup> of each year.
- Annually, Peer Review Committees will submit a list of qualified personnel and trainees to the next higher Peer Review Committee.
- Operational Area and Region Peer Review Committees cannot be less restrictive than this Guide.
- Operational Area and Region Chiefs/Administrators can set direction for their review committees to ask for additional training, experience, or other requirements if the Chiefs/Administrators decide that it is in the best interest of their Operational Area or Region. In doing so, Peer Review Committees may create undesired constraints and barriers to advancement in the qualifications system.
- Any committee member that has an application to be reviewed must be excused during their application review process.
- To maintain the integrity of the system, Operational Area and Region Peer Review Committees should conduct an annual audit to validate who holds qualifications in ROSS.
- It is recommended that each Operational Area establish a web page that includes frequently asked questions (FAQs), applications, and links to related sites.

- It is strongly recommended that committee members remain open to receive communications and questions, from the Operational Area or Region on subjects pertinent to CICC process, throughout the year.

It is recommended that each sponsoring Department/Agency create their own internal review committee to review their responsibility positions, and all CICC applications that will be sent to the external Peer Review Committees to ensure the applications are complete.

## **Committee Quorum**

A simple majority (50% plus 1) of the committee membership shall be a quorum.

Peer Review Committee members, available via conference call, will be counted toward the quorum count.

## **Committee Position Review Responsibilities**

There are four levels of CICC application review:

- The sponsoring Department/Agency
- The Operational Area
- The Region
- The State

The following lists are separated into the above outlined review committees. When a new position is identified, the CICC Task Force will determine which level of peer review will perform the CICC application review and certification.

The sponsoring Department/Agency will be responsible for the review and certification of the following:

- Agency Representative (AREP)
- Crew Boss (CRWB)
- Engine Boss (ENGB)
- Engine Operator (ENOP)\*

- Firefighter Type 1 (FFT1)
- Firefighter Type 2 (FFT2)
- Incident Commander Type 4 (ICT4)

*\* Position qualification requirements are determined by the Sponsoring Department/Agency.*

The sponsoring Operational Area Peer Review Committees will be responsible for the review and certification of the following:

- Aircraft Base Radio Operator (ABRO)
- Aircraft Dispatcher (ACDP)
- Base/Camp Manager (BCMG)
- Claims Specialist (CLMS)
- Communications Unit Leader (COML)
- Compensation/Claims Unit Leader (COMP)
- Compensation for Injury Specialist (INJR)
- Cost Unit Leader (COST)
- Damage Inspection Specialist (DINS)
- Damage Inspection Manager (DINM)
- Deck Coordinator (DECK)
- Demobilization Unit Leader (DMOB)
- Display Processor (DPRO)
- Division/Group Supervisor (DIVS)
- Documentation Unit Leader (DOCL)
- Equipment Manager (EQPM)
- Equipment Time Recorder (EQTR)

- Expanded Dispatch Recorder (EDRC)
- Expanded Dispatch Support Dispatcher (EDSD)
- Facilities Unit Leader (FACL)
- Felling Boss (FELB)
- Field Observer (FOBS)
- Finance Section Chief Type 3 (FSC3)
- Fire Line EMT (EMTF)
- Fire Line Paramedic (EMPF)
- Fire Effects Monitor (FEMO)
- Firing Boss (FIRB)
- Food Unit Leader (FDUL)
- Geographic Information System Specialist (GISS)
- Ground Support Unit Leader (GSUL)
- Heavy Equipment Boss (HEQB)
- Helicopter Crewmember (HECM)
- Helicopter Manager Single Resource (HMGB)
- Human Resource Specialist (HRSP)
- Incident Commander Type 3 (ICT3)
- Incident Communications Manager (INCM)
- Incident Communications Technician (COMT)
- Logistics Section Chief Type 3 (LSC3)
- Medical Unit Leader (MEDL)
- Operations Section Chief Type 3 (OSC3)
- Ordering Manager (ORDM)



- Personnel Time Recorder (PTRC)
- Planning Section Chief Type 3 (PSC3)
- Procurement Unit Leader (PROC)
- Public Information Officer Type 3 (PIO3)
- Public Information Officer (PIOF)
- Radio Operator (RADO)
- Receiving and Distribution Manager (RCDM)
- Resources Unit Leader (RESL)
- Safety Officer Type 3 (SOF3)
- Safety Officer, Line (SOFR)
- Security Manager (SECM)
- Situation Unit Leader (SITL)
- Staging Area Manager (STAM)
- Status Check-in Recorder (SCKN)
- Strike Team Leader Crew (STCR)
- Strike Team Leader Engine (STEN)
- Strike Team Leader Heavy Equipment (STEQ)
- Supply Unit Leader (SPUL)
- Task Force Leader (TFLD)
- Task Force Leader Water Handling (TFWH)\*
- Time Unit Leader (TIME)

\* *Concurrent with Strike Team Leader, Engine*

The Cal OES Regional Area will be responsible for the review and certification of the following:

- Air Operations Branch Director (AOBD)

- Air Support Group Supervisor (ASGS)
- Air Tactical Group Supervisor (ATGS)
- Expanded Dispatch Coordinator (CORD)
- Finance/Administration Chief Type 2 (FSC2)
- Helibase Manager 1 (HEB1)
- Helibase Manager 2 (HEB2)
- Helicopter Coordinator (HLCO)
- Incident Commander Type 2 (ICT2)
- Liaison Officer (LOFR)
- Logistics Chief Type 2 (LSC2)
- Operations Branch Director (OPBD)
- Operations Section Chief Type 2 (OSC2)
- Planning Section Chief Type 2 (PSC2)
- Public Information Officer Type 2 (PIO2)
- Safety Officer Type 2 (SOF2)
- Structure Protection Specialist (STPS)
- Training Specialist (TNSP)

The SFT and PACE V Committee will be responsible for the review and certification of the following:

- Area Commander (ACDR)
- Area Command Aviation Coordinator (ACAC)
- Area Command Logistics Chief (ACLC)
- Area Command Planning Chief (ACPC)

- Finance/Admin Section Chief Type 1 (FSC1)
- Fire Behavior Analyst (FBAN)
- Incident Commander Type 1 (ICT1)
- Logistics Section Chief Type 1 (LSC1)
- Long Term Fire Analyst (LTAN)
- Operations Section Chief Type 1 (OSC1)
- Planning Section Chief Type 1 (PSC1)
- Public Information Officer Type 1 (PIO1)
- Safety Officer Type 1 (SOF1)
- Strategic Operational Planner (SOPL)

All of the requirements of the positions listed above can be found in the ‘Positions Qualifications’ portion of this guide. Each sponsoring Department/Agency is responsible for establishing position requirements guided by the sponsoring Department/Agency directives or interagency guides.

In many cases personnel with unique skills are needed to support incident operations. Many technical specialists are certified in their field or profession and may be utilized within any functional area of the incident organization. The qualifications of technical specialists can be evaluated by checking licenses, evaluating previous training, work experience, and observing on-the-job performance. The evaluation and use of these technical specialists is outside the scope of this document.

Also note there are Incident Command Positions not addressed in the CICCIS Qualification Guide because there is little demand for the qualification by local government, or the position is specific to a single agency.

## **CICCIS Application Submittal Process**

The CICCIS process begins with the application, which can be viewed or downloaded at: <http://www.firescope.org/specialist-groups/ciccs/ciccs.htm>. The application is required to be typed.

*A sample of a properly filled out CICCIS application is provided in Appendix E.*

- In addition to the completed CICCS application, the following information is also required:
  - A complete copy of the PTB  
*A copy of a properly filled out PTB can be found in Appendix C.*
  - ICS 225 Forms  
The incident, where the qualification was recommended by the trainer, is required to have a performance evaluation submitted. The name of the trainer and evaluator must be legibly written.  
*A sample of a properly completed ICS Form 225 can be found in Appendix D.*

## **CICCS Application Peer Review Process**

The CICCS Peer Review Committee will receive applications from the member Departments/Agencies. During the Peer Review Committee meetings, the following procedures will be followed/accomplished, where applicable:

- The committee will review CICCS applications for certification, and trainee packages.
- The committee will determine if the applicant meets the CICCS standards for certification or trainee status.
- The chairperson will notify the applicant and or their Chief/Administrator or Designee of the results of the peer review.
- The committee will award a CICCS certificate upon successful committee evaluation and approval and, in the case of a trainee, will recommend their entry into ROSS.  
*Note: PACE V certificates are issued by the State Fire Marshal.*
- The committee will use Subject Matter Experts during the review process to ensure the Peer Review Committee has the level of expertise necessary to review positions.

## **CICCS Certificates**

Departments/Agencies are responsible for issuing certificates, for the positions they are responsible for, as outlined earlier in this Guide. Departments/Agencies will be required to issue

certificates for these positions so they can be included in CICCIS applications for higher-level positions.

Once a CICCIS application has been approved by any of the review committees, that committee will issue a CICCIS certificate. It will include the ICS position, signature of the chairperson of the review committee, and will be issued through the authority of the SFM. Completed/signed certificates will be sent to the sponsoring Department/Agency for distribution to the certified individual.

*Note: Peer Review Committees can obtain blank certificates from their respective Cal OES Region Assistant Chief.*

## **Appeals Process**

When a CICCIS application is denied, an appeals process has been established. The applicant must appeal the denial, in writing, to the CICCIS Task Force c/o Cal OES Fire and Rescue Division, CICCIS Deputy Chief, 3650 Schriever Avenue, Mather, CA, 95655, within 30 days of receiving the denial notification. The CICCIS Task Force will have 30 days to respond, in writing, after the receipt of the appeal. The decision of the CICCIS Task Force shall be final.

## **CICCIS Record Keeping**

The CICCIS chairperson shall keep a file of all information pertaining to the procedures of the Peer Review Committees including:

- Electronic messages or notes
- Hard copy notes, letters and other correspondence
- Minutes of each meeting
- Original signed applications
- ROSS inputs and reviewed documentation
- Incident Qualifications System reviewed documentation

Each committee must establish procedures for the safe storage of the CICCIS records and for the transfer of files to new chairpersons.

CICCIS records are considered training records and must be retained for the duration of employment of the member. The home agency is ultimately responsible for maintaining the training files for its employees.

## **IQS & ROSS**

Incident Qualification System (IQS) is a software program that allows the home agency to manage qualifications, experience, task books, and fitness levels for personnel. The IQS is the CICCIS recommended system for maintaining certification records.

IQS directly interfaces with Resource Ordering Status System (ROSS) to maintain certification records.

## **CICCIS & ROSS**

A review of personnel qualifications in ROSS should be performed annually by each CICCIS Peer Review Committee to ensure accuracy. This must be coordinated with the Cal OES Fire and Rescue Operational Area and Region Coordinators and sponsoring Department/Agency IQS coordinators.

## **Qualification Cards**

Agencies are required to have Qualification Cards, or other proof of qualifications, at all times when responding outside of their home jurisdiction. An example of a qualification card can be found in Appendix F, or at the below listed websites:

FIREScope

<http://www.firescope.org/specialist-groups/ciccs/ciccs.htm>

Cal OES Fire and Rescue Operations

<http://www.caloes.ca.gov/cal-oes-divisions/fire-rescue/fire-operations>

Additionally, an example is in the Incident Qualifications Program (IQS).

The Chief/Administrator shall ensure that certification/qualification records are maintained and shall issue a qualification card annually to each currently qualified individual. The card shall contain, at a minimum:

- Individual's name
- Sponsoring Department/Agency
- Expiration date
- Qualified positions
- Trainee positions
- Physical fitness level

- Signature of qualifying official

Qualification cards must be available, for both qualified and trainee positions, whenever an individual is assigned to an incident.

## **Historical Recognition**

Historical Recognition is the process of providing the opportunity, for individuals that possess extensive experience, to become certified for a newly-created position. For experience to be considered, it must have been obtained prior to the announcement of the new position.

Once a position has been created/identified there will be a one-year timeframe to submit CICC packets for consideration. The timeframe begins the date of the letter from the CICC Taskforce announcing the new position. All CICC packets must be received by the review committees prior to the one-year anniversary date of the CICC new position announcement letter.

Because of the nature of the Historical Recognition process, PTBs or Performance Evaluations are not considered part of the submission packet. Other forms of documentation will be necessary and may include: IAP components (203's and 204's), 214's, compensation documentation, and/or letters from superiors that have supervised or can validate necessary experience.

Note: There are Incident Command Positions not addressed in the CICCIS Qualification Guide because there is little demand for the qualification by local government, or the position is specific to a single agency.

For positions not otherwise identified in this guide, please refer to CAL FIRE 4039 and/or NWCG 310-1.



# **Qualifications for Command Positions**

## **Area Commander [ACDR]**

### **REQUIRED TRAINING**

Area Command (S-620)

### **REQUIRED EXPERIENCE**

Qualified as an Assistant Area Commander Planning (ACPC)

+

Successful position performance as an Area Commander (ACDR)

**OR**

Qualified as an Assistant Area Commander Logistics (ACLCL)

+

Successful position performance as an Area Commander (ACDR)

**OR**

Qualified as an Incident Commander Type 1 (ICT1)

+

Successful position performance as an Area Commander (ACDR)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Assistant Area Commander Planning (ACPC)

Assistant Area Commander Logistics (ACLCL)

Incident Commander Type 1 (ICT1)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Incident Commander Type 1 [ICT1]**

### **REQUIRED TRAINING**

Advanced Incident Management (S-520) **OR**  
Complex Incident Management Course (CIMC) **OR**  
Advanced All-Hazard Incident Management Training (AAIM)

### **REQUIRED EXPERIENCE**

Qualified as an Incident Commander Type 2 (ICT2)

+

Successful position performance as an Incident Commander Type 1 (ICT1)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Assistant Area Commander Logistics (ACLCL)  
Assistant Area Commander Planning (ACPC)  
Finance/Administration Section Chief Type 1 (FSC1)  
Incident Commander Type 2 (ICT2)  
Logistics Section Chief Type 1 (LSC1)  
Operations Section Chief Type 1 (OSC1)  
Planning Section Chief Type 1 (PSC1)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Leadership is Action L-580

## **Incident Commander Type 2 [ICT2]**

### **REQUIRED TRAINING**

Incident Commander (G/E/L-950)

### **REQUIRED EXPERIENCE**

Qualified as an Operations Section Chief Type 2 (OSC2)

**OR**

Qualified as a Planning Section Chief Type 2 (PSC2)

**OR**

Qualified as a Logistics Section Chief Type 2 (LSC2)

**OR**

Qualified as a Finance/Administration Section Chief Type 2 (FSC2)

+

Successful position performance as an Incident Commander Type 2 (ICT2)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Finance/Administration Section Chief Type 2 (FSC2)

Incident Commander Type 3 (ICT3)

Logistics Section Chief Type 2 (LSC2)

Operations Section Chief Type 2 (OSC2)

Planning Section Chief Type 2 (PSC2)

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Organizational Leadership in the Wildland Fire Service (L-480)

## **All-Hazards Incident Commander Type 3 [ICT3]**

### **REQUIRED TRAINING**

Advanced ICS (I-400)  
Extended Attack Incident Commander (S-300)  
Incident Commander (G/E/L-950)  
All-Hazard Incident Management Training (O-305) **OR**  
Command and General Staff (S-420)

### **REQUIRED EXPERIENCE**

Qualified as an Operations Section Chief Type 3 (OSC3)  
**OR**  
Qualified as a Planning Section Chief Type 3 (PSC3)  
**OR**  
Qualified as a Logistics Section Chief Type 3 (LSC3)  
**OR**  
Qualified as a Finance/Administration Section Chief Type 3 (FSC3)  
+  
Successful position performance as an Incident Commander Type 3 (ICT3)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander (Type 1 & Type 2)  
Any Command and General Staff Position (Type 3)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Incident Commander Type 4 [ICT4]**

### **REQUIRED TRAINING**

Initial Attack Incident Commander (S-200)

### **REQUIRED EXPERIENCE**

Qualified in any Single Resource Boss position (CRWB, HEQB, ENGB, FELB, FIRB, HMGB)

+

Successful position performance as an Incident Commander Type 4 (ICT4)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Any Single Resource Boss position (CRWB, HEQB, ENGB, FELB, FIRB, HMGB)

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Firing Operations (S-219)

Fire Operations in the Wildland/Urban Interface (S-215)

## **Safety Officer Type 1 [SOF1]**

### **REQUIRED TRAINING**

Advanced Incident Management (S-520) **OR**  
Complex Incident Management Course (CIMC) **OR**  
Advanced All-Hazards Incident Management Training (AAIM)

### **REQUIRED EXPERIENCE**

Qualified as a Safety Officer Type 2 (SOF2)  
  
+  
  
Successful position performance as a Safety Officer Type 1 (SOF1)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Operations Section Chief Type 1 (OSC1)  
Operations Section Chief Type 2 (OSC2)  
Safety Officer (Any Type)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Organizational Leadership in the Wildland Fire Service (L-480)

## **Safety Officer Type 2 [SOF2]**

### **REQUIRED TRAINING**

Advanced ICS (I-400)  
Command and General Staff (S-420)

### **REQUIRED EXPERIENCE**

Qualified as a Division/Group Supervisor (DIVS)  
+  
Qualified as a Line Safety Officer (SOFR)  
+  
Successful position performance as a Safety Officer Type 2 (SOF2)

### **OR**

Qualified as a Division/Group Supervisor (DIVS)  
+  
Safety Officer Type 3 (SOF3)  
+  
Successful position performance as a Safety Officer Type 2 (SOF2)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Division/Group Supervisor (DIVS)  
Safety Officer, Line (SOFR)  
Safety Officer Type 3 (SOF3)  
Structure Protection Specialist (STPS)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Incident Leadership (L-381)



## **All-Hazards Safety Officer Type 3 [SOF3]\*\***

### **REQUIRED TRAINING\***

Intermediate ICS (I-300)  
All-Hazard Incident Management Training (O-305) **OR**  
Command and General Staff (S-420)  
Safety Officer (S-404) **OR**  
All-Hazards Safety Officer (G/E/L-954)

### **REQUIRED EXPERIENCE**

Qualified as an Incident Commander Type 4 (ICT4)  
  
+  
  
Successful position performance as a Safety Officer Type 3 (SOF3)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 4 (ICT4)  
Division/Group Supervisor (DIVS)  
Safety Officer (Any Type)  
Strike Team Leader (Any Type)  
Structure Protection Specialist (STPS)  
Task Force Leader (TFLD)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Initial Attack Incident Commander (S-200)  
Firing Operations (S-219)

*\* If the SOF3 will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

**\*\*SOF3 and SOFR are not reciprocal positions.**

## **Safety Officer, Line [SOFR]\***

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
Safety Officer (S-404) **OR**  
All-Hazards Safety Officer (G/E/L-954)

### **REQUIRED EXPERIENCE**

Qualified as any Strike Team Leader (STCR, STEQ, STEN)  
+  
Successful position performance as a Safety Officer, Line (SOFR)  
**OR**  
Qualified as an Incident Commander Type 4 (ICT4)  
+  
Successful position performance as a Safety Officer, Line (SOFR)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 4 (ICT4)  
Division/Group Supervisor (DIVS)  
Safety Officer (Any Type)  
Strike Team Leader (Any Type)  
Structure Protection Specialist (STPS)  
Task Force Leader (TFLD)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Firing Operations (S-219)

*\*SOF3 and SOFR are not reciprocal position*

## **Public Information Officer Type 1 [PIO1]**

### **REQUIRED TRAINING\***

Advanced Incident Management (S-520) **OR**  
Complex Incident Management Course (CIMC) **OR**  
Advanced All-Hazard Incident Management Training (AAIM)

### **REQUIRED EXPERIENCE**

Qualified as a Public Information Officer Type 2 (PIO2)

+

Successful position performance as a Public Information Officer Type 1 (PIO1)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Public Information Officer (Any Type)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

*\* If the PIO1 will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*

*Introduction to Wildland Fire Behavior (S-190)*

*Annual Fireline Safety Refresher Training (RT-130)*

## Public Information Officer Type 2 [PIO2]

### REQUIRED TRAINING\*

Advanced ICS (I-400)  
Command and General Staff (S-420)  
All-Hazards Public Information Officer (G/E/L-952)

### REQUIRED EXPERIENCE

Qualified as a Public Information Officer (PIOF)

+

Successful position performance as a Public Information Officer Type 2 (PIO2)

**OR**

Qualified as a Public Information Officer Type 3 (PIO3)

+

Successful position performance as a Public Information Officer Type 2 (PIO2)

### REQUIRED RECURRENT TRAINING

Agency Determined

### PHYSICAL FITNESS LEVEL

None Required

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Public Information Officer (PIOF)  
Public Information Officer Type 3 (PIO3)  
Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

N/A

*\* If the PIO2 will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **All-Hazard Public Information Officer Type 3 [PIO3]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
Intermediate ICS (I-300)  
NIMS an Introduction (IS-700)  
Public Information Officer (G/E/L-952)  
All-Hazard Incident Management Training (O-305) **OR**  
Command and General Staff (S-420)

### **REQUIRED EXPERIENCE**

Successful position performance as a Public Information Officer Type 3 (PIO3)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Public Information Officer (Any Type)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)

*\* If the PIO3 will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## Public Information Officer [PIOF]

### REQUIRED TRAINING\*

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Introduction to Incident Information (S-203)

### REQUIRED EXPERIENCE

Successful position performance as a Public Information Officer (PIOF)

**OR**

Successful performance as a Public Information Officer Type 3 (PIO3)

### REQUIRED RECURRENT TRAINING

Agency Determined

### PHYSICAL FITNESS LEVEL

None Required

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Public Information Officer (Any Type)

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Human Factors in the Wildland Fire Service (L-180)

*Qualification as a PIOF does not automatically qualify an individual as a PIO3*

*\* If the PIOF will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Liaison Officer [LOFR]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
Intermediate ICS (I-300)  
Advanced ICS (I-400)  
NIMS an Introduction (IS-700)  
National Response Framework an Introduction (IS-800.b)  
Liaison Officer Class (G/E/L-956)  
All-Hazard Incident Management Training (O-305) **OR**  
Command and General Staff (S-420)

### **REQUIRED EXPERIENCE**

Agency established requirements

+

Successful position performance as a Liaison Officer (LOFR)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

Light

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Agency Representative (AREP)  
Incident Commander Type 1 (ICT1)  
Incident Commander Type 2 (ICT2)  
Incident Commander Type 3 (ICT3)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)

*\* If the LOFR will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## Agency Representative [AREP]

### REQUIRED TRAINING

Introduction to ICS (I-100)  
Basic ICS (I-200)  
Intermediate ICS (I-300)  
Advanced ICS (I-400)  
NIMS an Introduction (IS-700)  
National Response Framework an Introduction (IS-800.b)  
Liaison Officer Class (G/E/L-956)

### REQUIRED EXPERIENCE

Agency established

### REQUIRED RECURRENT TRAINING

Agency Determined

### PHYSICAL FITNESS LEVEL

Light

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Liaison Officer (LOFR)

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Advanced ICS (I-400)  
Human Factors in the Wildland Fire Service (L-180)  
Liaison Officer (G/E/L-956)

*Note: This is not a Command **OR** General Staff Position*



## **Human Resource Specialist [HRSP]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Human Resource Specialist (S-340)

### **REQUIRED EXPERIENCE**

Successful position performance as a Human Resource Specialist (HRSP)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

None

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)  
Human Factors in the Wildland Fire Service (L-180)  
Human Resource Specialist Refresher Workshop (RT-340) (Triennial)

## **Qualifications for Operations Positions**

## **Operations Section Chief Type 1 [OSC1]**

### **REQUIRED TRAINING**

Advanced Incident Management (S-520) **OR**  
Complex Incident Management Course (CIMC) **OR**  
Advanced All-Hazard Incident Management Training (AAIM)

### **REQUIRED EXPERIENCE**

Qualified as an Operations Section Chief Type 2 (OSC2)  
  
+  
  
Successful position performance as an Operations Section Chief Type 1 (OSC1)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 1 (ICT1)  
Incident Commander Type 2 (ICT2)  
Operations Branch Director (OPBD)  
Operations Section Chief Type 2 (OSC2)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Operations Section Chief Type 2 [OSC2]**

### **REQUIRED TRAINING**

Advanced ICS (I-400)  
Command and General Staff (S-420)  
FIRESCOPE Operations Section Chief (AR-430) **OR**  
All-Hazards Operations Section Chief (G/E/L-958)

### **REQUIRED EXPERIENCE**

Qualified as a Division/Group Supervisor (DIVS)  
+  
Successful position performance as an Operations Section Chief Type 2 (OSC2)  
**OR**  
Qualified as an Operations Section Chief Type 3 (OSC3)  
+  
Successful position performance as an Operations Section Chief Type 2 (OSC2)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Division/Group Supervisor (DIVS)  
Incident Commander Type 1 (ICT1)  
Incident Commander Type 2 (ICT2)  
Incident Commander Type 3 (ICT3)  
Operations Branch Director (OPBD)  
Operations Section Chief Type 1 (OSC1)  
Operations Section Chief Type 3 (OSC3)  
Structure Protection Specialist (STPS)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Organizational Leadership in the Wildland Fire Service (L-480)

## **All-Hazards Operations Section Chief Type 3 [OSC3]**

### **REQUIRED TRAINING**

Advanced ICS (I-400)  
All-Hazard Incident Management Training (O-305) **OR**  
Command and General Staff (S-420)  
FIRESCOPE Operations Section Chief (AR-430) **OR**  
All-Hazards Operations Section Chief (G/E/L-958)

### **REQUIRED EXPERIENCE**

Qualified as a Division/Group Supervisor (DIVS)  
  
+  
  
Successful position performance as an Operations Section Chief Type 3 (OSC3)

### **REQUIRED RECURRENT TRAINING**

Annual Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Division/Group Supervisor (DIVS)  
Incident Commander Type 3 (ICT3)  
Operations Branch Director (OPBD)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

## **Operations Branch Director [OPBD]**

### **REQUIRED TRAINING**

Advanced ICS (I-400)  
FIRESCOPE Operations Section Chief (AR-430) **OR**  
All-Hazards Operations Section Chief (G/E/L-958)

### **REQUIRED EXPERIENCE**

Qualified as a Division/Group Supervisor (DIVS)  
  
+  
  
Successful position performance as an Operations Branch Director (OPBD)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Division/Group Supervisor (DIVS)  
Incident Commander Type 3 (ICT3)  
Structure Protection Specialist (STPS)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Structure Protection Specialist [STPS]**

### **REQUIRED TRAINING**

Tactical Decisions & Sandtable (N-9025)

### **REQUIRED EXPERIENCE**

Qualified as a Division/Group Supervisor (DIVS)

+

Successful position performance as a Structure Protection Specialist (STPS)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Division/Group Supervisor (DIVS)

Incident Commander Type 3 (ICT3)

Operations Branch Director (OPBD)

Operations Section Chief Type 2 (OSC2)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Division/Group Supervisor [DIVS]**

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
Introduction to Wildland Fire Behavior Calculations (S-390)  
Division/Group Supervisor (S-339) **OR**  
All-Hazards Division Group Supervisor (G/E/L-960)

### **Additional Required Training if using Option 3\***

Firing Operations (S-219)  
Basic Air Operations (S-270)  
Intermediate Fire Behavior (S-290)\*\*  
Tactical Decisions & Sandtable (N-9025)

### **REQUIRED EXPERIENCE**

Qualified as a Strike Team/Task Force Leader (Any Type)

+

Successful position performance as a Division/Group Supervisor (DIVS)

**OR**

Qualified as an Incident Commander Type 3 (ICT3)

+

Successful position performance as a Division/Group Supervisor (DIVS)

**OR**

\* Option 3: Qualified as an Incident Commander Type 4 (ICT4)

+

Five (5) years qualified as any Single Resource Boss, and assigned to fire suppression operations

+

Successful performance as a Division/Group Supervisor (DIVS)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous



## **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 3 (ICT3)

Strike Team/Task Force Leader (Any Type)

Structure Protection Specialist (STPS)

Any higher position for which this position is a prerequisite

## **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Incident Leadership (L-381)

*\*\* The online S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

## **Task Force Leader [TFLD]**

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
Firing Operations (S-219)  
Basic Air Operations (S-270)  
Intermediate Fire Behavior (S-290)\*  
FIRESCOPE All-Hazard Task Force/Strike Team Leader (AH-330)

### **REQUIRED EXPERIENCE**

Qualified as any Strike Team Leader (STCR, STEQ, STEN)

+

Successful position performance as a Task Force Leader (TFLD)

**OR**

Qualified in any two Single Resource Boss positions (one must be CRWB **OR** ENGB)

+

Qualified as an Incident Commander Type 4 (ICT4)

+

Successful position performance as a Task Force Leader (TFLD)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Division Group Supervisor (DIVS)  
Incident Commander Type 4 (ICT4)  
Any Strike Team Leader (STCR, STEQ, STEN)  
Structure Protection Specialist (STPS)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

*\* The online NWCG S-290 course does not meet the requirement for this position.  
Only the full NWCG **OR** SFT classroom version is acceptable.*

*Note: The Task Force Leader (TFLD) and Strike Team Leader (STCR, STEQ, STEN) PTBs are combined. However, the positions are not combined. Strike Team Leader tasks are completed only once. The Required Experience for TFLD must be met prior to completing additional TFLD tasks.*

## **Task Force Leader Water Handling [TFWH] \*\***

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
Firing Operations (S-219)  
Basic Air Operations (S-270)  
Intermediate Wildland Fire Behavior (S-290)\*  
FIRESCOPE All-Risk Task Force/Strike Team Leader (AH-330)

### **REQUIRED EXPERIENCE**

Qualified as an Engine Boss, Single Resource (ENGB)

+

Successful position performance as a Strike Team Leader Engine (STEN)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Strike Team Leader (Any Type)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)  
Tactical Decisions & Sandtable (N-9025)

*\* The online NWCG S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

*\*\*Concurrent qualification with Strike Team Leader, Engine (STEN).*

## Strike Team Leader Crew [STCR]

### REQUIRED TRAINING\*

Intermediate ICS (I-300)  
Firing Operations (S-219)  
Basic Air Operations (S-270)  
Intermediate Fire Behavior (S-290)\*  
FIRESCOPE All-Risk Task Force/Strike Team Leader (AH-330)

### REQUIRED EXPERIENCE

Qualified as a Crew Boss, Single Resource (CRWB)  
  
+  
  
Successful position performance as a Strike Team Leader Crew (STCR)

### REQUIRED RECURRENT TRAINING

Annual Fireline Safety Refresher Training (RT-130)

### PHYSICAL FITNESS LEVEL

Arduous

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Strike Team Leader (STEQ, STEN)  
Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Fireline Leadership (L-380)

*\* The online NWCG S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

*Note: The Task Force Leader (TFLD) and Strike Team Leader (STCR, STEQ, STEN) PTBs (PTB) are combined. However, the positions are not combined. Strike Team Leader tasks are completed only once. The Required Experience for TFLD must be met prior to completing additional TFLD tasks.*

*Upon qualification in the prerequisite Single Resource Boss position, the specific Strike Team Leader PTB may be initiated. Once qualified as a Strike Team Leader, any additional Single Resource Boss qualifications will also qualify the individual in the corresponding Strike Team Leader position once agency certification is documented on the PTB Verification/Certification page and permission of the Operational Area Peer Review Committee is granted.*

## Strike Team Leader Heavy Equipment [STEQ]

### REQUIRED TRAINING\*

Intermediate ICS (I-300)  
Firing Operations (S-219)  
Basic Air Operations (S-270)  
Intermediate Fire Behavior (S-290)\*  
FIRESCOPE All-Risk Task Force/Strike Team Leader (AH-330)

### REQUIRED EXPERIENCE

Qualified as a Heavy Equipment Boss (HEQB)

+

Successful position performance as a Strike Team Leader Heavy Equipment (STEQ)

### REQUIRED RECURRENT TRAINING

Annual Fireline Safety Refresher Training (RT-130)

### PHYSICAL FITNESS LEVEL

Arduous

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Strike Team Leader (STCR, STEN)

Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Fireline Leadership (L-380)  
Tactical Decisions & Sandtable (N-9025)

*\* The online NWCG S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

*Note: The Task Force Leader (TFLD) and Strike Team Leader (STCR, STEQ, STEN) PTBs (PTB) are combined. However, the positions are not combined. Strike Team Leader tasks are completed only once. The Required Experience for TFLD must be met prior to completing additional TFLD tasks.*

*Upon qualification in the prerequisite Single Resource Boss position, the specific Strike Team Leader PTB may be initiated. Once qualified as a Strike Team Leader, any additional Single Resource Boss qualifications will also qualify the individual in the corresponding Strike Team Leader position once agency*

*certification is documented on the PTB Verification/Certification page and permission of the Operational Area Peer Review Committee is granted.*

## Strike Team Leader Engine [STEN]

### REQUIRED TRAINING

Intermediate ICS (I-300)  
Firing Operations (S-219)  
Basic Air Operations (S-270)  
Intermediate Wildland Fire Behavior (S-290)\*  
FIRESCOPE All-Risk Task Force/Strike Team Leader (AH-330)

### REQUIRED EXPERIENCE

Qualified as an Engine Boss, Single Resource (ENGB)  
  
+  
  
Successful position performance as a Strike Team Leader Engine (STEN)

### REQUIRED RECURRENT TRAINING

Annual Fireline Safety Refresher Training (RT-130)

### FITNESS LEVEL

Arduous

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Strike Team Leader (STCR, STEQ)  
Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Fireline Leadership (L-380)  
Tactical Decisions & Sandtable (N-9025)

*\* The online NWCG S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

*Note: The Task Force Leader (TFLD) and Strike Team Leader (STCR, STEQ, STEN) PTBs (PTB) are combined. However, the positions are not combined. Strike Team Leader tasks are completed only once. The Required Experience for TFLD must be met prior to completing additional TFLD tasks.*

*Upon qualification in the prerequisite Single Resource Boss position, the specific Strike Team Leader PTB may be initiated. Once qualified as a Strike Team Leader, any additional Single Resource Boss qualifications will also qualify the individual in the corresponding Strike Team Leader position once agency*



*certification is documented on the PTB verification/certification page and permission of the Operational Area Peer Review Committee is granted.*

## **Crew Boss, Single Resource [CRWB]**

### **REQUIRED TRAINING\***

Fire Operations in the Wildland Urban Interface (S-215)  
Crew Boss: Single Resource (S-230)  
Intermediate Wildland Fire Behavior (S-290)\*

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 1 (FFT1)

+

Successful position performance as a Crew Boss, Single Resource (CRWB)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 4 (ICT4)  
Any Single Resource Boss (HEQB, ENGB, FELB, FIRB, HMGB)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)  
Basic Air Operations (S-270)  
Followership to Leadership (L-280)

*\* The online S-290 course does not meet the requirement for this position.  
Only the full NWCG **OR** SFT classroom version is acceptable.*

## **Heavy Equipment Boss, Single Resource [HEQB]**

### **REQUIRED TRAINING**

Fire Operations in the Wildland Urban Interface (S-215)  
Crew Boss (Single Resource) (S-230)  
Heavy Equipment Boss (S-236)  
Intermediate Wildland Fire Behavior (S-290)\*

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 1 (FFT1)  
+  
Successful position performance as a Heavy Equipment Boss, Single Resource (HEQB)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 4 (ICT4)  
Any Single Resource Boss (CRWB, ENGB, FELB, FIRB, HMGB)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Firing Operations (S-219)  
Interagency Incident Business Management (S-260)  
Basic Air Operations (S-270)  
Followership to Leadership (L-280)

*\* The online S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

## **Engine Boss, Single Resource [ENGB]**

### **REQUIRED TRAINING**

Wildland Training for Structural Firefighters (G-231)

**OR**

Fire Operations in the Wildland Urban Interface (S-215)

Crew Boss (Single Resource) (S-230)

Engine Boss (Single Resource) (S-231)

Intermediate Wildland Fire Behavior (S-290)\*

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 1 (FFT1)

+

Successful position performance as an Engine Boss, Single Resource (ENGB)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 4 (ICT4)

Any Single Resource Boss (CRWB, HEQB, FELB, FIRB, HMGB)

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Firing Operations (S-219)

Interagency Incident Business Management (S-260)

Basic Air Operations (S-270)

Followership to Leadership (L-280)

*\* The online S-290 course does meet the requirement for this position.*

## **Felling Boss, Single Resource [FELB]**

### **REQUIRED TRAINING**

NIMS an Introduction (IS-700)  
Wildland Fire Chain Saws (S-212)  
Crew Boss (Single Resource) (S-230)  
Intermediate Wildland Fire Behavior (S-290)\*

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 1 (FFT1)

+

Successful position performance as a Felling Boss, Single Resource (FELB)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 4 (ICT4)  
Any Single Resource Boss (CRWB, HEQB, ENGB, FIRB, HMGB)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)  
Basic Air Operations (S-270)  
Followership to Leadership (L-280)

*\* The online S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

## **Firing Boss, Single Resource [FIRB]**

### **REQUIRED TRAINING**

Fire Operations in the Wildland Urban Interface (S-215)  
Firing Operations (S-219)  
Crew Boss (Single Resource) (S-230) **OR**  
Wildland Training for Structural Firefighters (G-231)  
Intermediate Wildland Fire Behavior (S-290)\*

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 1 (FFT1)

+

Successful position performance as a Firing Boss, Single Resource (FIRB)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 4 (ICT4)  
Any Single Resource Boss (CRWB, HEQB, ENGB, FELB, HMGB)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)  
Basic Air Operations (S-270)  
Followership to Leadership (L-280)

*\* The online S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

## **Staging Area Manager [STAM]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Staging Area Manager (J-236)

### **REQUIRED EXPERIENCE**

Successful position performance as a Staging Area Manager (STAM)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

Light

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Firefighter Type 1 (FFT1)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Status/Check-in Recorder (S-248)

*\* If the STAM will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Human Factors in the Wildland Fire Service (L-180)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Firefighter Type 1 - [FFT1]**

### **REQUIRED TRAINING**

Basic ICS (I-200)

Firefighter Type 1 (S-131)

Portable Pumps and Water Use (S-211)

Wildland Fire Chain Saws (S-212)

#### **OR**

State Fire Marshal (SFM) Wildland Firefighter 2\*

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 2 (FFT2)

+

Successful position performance as a Firefighter Type 1 (FFT1)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

None

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

*\*Pending Approval*



## **Firefighter Type 2 - [FFT2]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
NIMS an Introduction (IS-700)  
Firefighter Training (S-130)  
Human Factors on the Fireline (L-180)  
Introduction to Wildland Fire Behavior (S-190)

### **OR**

State Fire Marshal (SFM) Wildland Firefighter 1

### **REQUIRED EXPERIENCE**

None

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

None

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Portable Pumps and Water Use (S-211)  
Wildland Fire Chain Saws (S-212)

# **Qualifications for Air Operations Positions**

## **Area Command Aviation Coordinator [ACAC]**

### **REQUIRED TRAINING**

Area Command (S-620)

### **REQUIRED EXPERIENCE**

Qualified as an Air Operations Branch Director (AOBD) on a Type 1 Incident Management Team

+

Successful position performance as an Area Command Aviation Coordinator (ACAC)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Air Operations Branch Director (AOBD)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Air Operations Branch Director [AOBD]**

### **REQUIRED TRAINING**

Advanced ICS (I-400)  
Air Operations Branch Director (S-470)

### **REQUIRED EXPERIENCE**

Qualified as an Air Support Group Supervisor (ASGS)  
+  
Successful position performance as an Air Operations Branch Director (AOBD)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Air Support Group Supervisor (ASGS)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Organizational Leadership in the Wildland Fire Service (L-480)

## **Air Support Group Supervisor [ASGS]**

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
Air Support Group Supervisor (S-375)

### **REQUIRED EXPERIENCE**

Qualified as a Helibase Manager Type 1 (HEB1)  
+  
Successful position performance as an Air Support Group Supervisor (ASGS)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Helibase Manager Type 1 (HEB1)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Helicopter Coordinator (S-374)  
Air Tactical Group Supervisor (S-378)

## **Helibase Manager Type 1 (6+ Helicopters) [HEB1]**

### **REQUIRED TRAINING**

Helicopter Manager (S-372)

### **REQUIRED EXPERIENCE**

Qualified as a Helibase Manager Type 2 (HEB2)

+

Successful position performance as a Helibase Manager Type 1 (HEB1)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Helibase Manager Type 2 (HEB2)

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Helibase Manager Type 2 (1-5 Helicopters) [HEB2]**

### **REQUIRED TRAINING**

Helibase Manager (S-371)

### **REQUIRED EXPERIENCE**

Qualified as a Helicopter Manager, Single Resource (HMGB)

+

Successful position performance as a Helibase Manager Type 2 (HEB2)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Helicopter Manager, Single Resource Boss (HMGB)

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

## Helicopter Manager, Single Resource [HMGB]

### REQUIRED TRAINING

National Response Framework an Introduction (IS-800.b)  
Crew Boss, Single Resource (S-230)  
Intermediate Wildland Fire Behavior (S-290)\*  
Helicopter Manager (S-372)

### REQUIRED EXPERIENCE

Qualified as a Helicopter Crew member (HECM)  
  
+  
  
Successful position performance as a Helicopter Manager, Single Resource (HMGB)

### REQUIRED RECURRENT TRAINING

Annual Fireline Safety Refresher Training (RT-130)  
Triennial Helicopter Manager Workshop (RT-372)

### PHYSICAL FITNESS

Moderate

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Any Single Resource Boss (CRWB, HEQB, ENGB, FELB, FIRB)  
Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Firing Operations (S-219)  
Interagency Incident Business Management (S-260)  
Division/Group Supervisor (S-339)  
Helibase Manager (S-371)  
Helicopter Coordinator (S-374)  
Air Tactical Group Supervisor (S-378) **OR** Air Attack Management (CAL FIRE/USFS R5)  
Followership to Leadership (L-280)  
Military Helicopter Manager (MHEM)  
Contract Administration Skills

*\* The online S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*



## **Helicopter Crewmember [HECM]**

### **REQUIRED TRAINING**

Basic Air Operations (S-270)  
Helicopter Crewmember (S-271)  
Aviation Hazardous Materials (A-110)

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 1 (FFT1)  
+  
Successful position performance as a Helicopter Crewmember (HECM)

### **REQUIRED RECURRENT TRAINING**

Triennial Aviation Hazardous Material Training (A-110)  
Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Basic ICS (I-200)  
Basic Air Operations (S-270)  
NWCG Radio Program Text  
Helicopter Deck Coordinator (DECK)  
Helicopter Loadmaster (LOAD)  
Helicopter Parking Tender (PARK)  
Helicopter Radio Operator (HERO)

## **Air Tactical Group Supervisor [ATGS]**

### **REQUIRED TRAINING**

Air Tactical Group Supervisor (S-378)

### **REQUIRED EXPERIENCE**

Qualified as a Division/Group Supervisor (DIVS)

+

Successful position performance as an Air Tactical Group Supervisor (ATGS)

**OR**

Qualified as an Incident Commander Type 3 (ICT3)

+

Qualified as any Strike Team Leader/Task Force Leader

+

Successful position performance as an Air Tactical Group Supervisor (ATGS)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

None

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Air Tanker Base Manager

Call When Needed Helicopter Manager (S-372)

Helicopter Coordinator (S-374)

National Aerial Firefighting Academy (NAFA 1)

National Aerial Firefighting Academy (NAFA 2)

Military Helicopter Manger (MHEM)

## **Helicopter Coordinator [HLCO]**

### **REQUIRED TRAINING**

Air Tactical Group Supervisor (S-378)

### **REQUIRED EXPERIENCE**

Qualified as a Task Force Leader (TFLD)

+

Successful position performance as Helicopter Coordinator (HLCO)

**OR**

Qualified as one Strike Team Leader (Any Type)

+

Successful position performance as Helicopter Coordinator (HLCO)

**OR**

Qualified as a Division/Group Supervisor (DIVS)

+

Successful position performance as Helicopter Coordinator (HLCO)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Air Tactical Group Supervisor (ATGS)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Deck Coordinator [DECK]**

### **REQUIRED TRAINING**

Basic ICS (I-200)

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 1 (FFT1)

+

Successful position performance as a Deck Coordinator (DECK)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

Triennial Helicopter Manager Workshop (RT-372)

### **PHYSICAL FITNESS LEVEL**

Light

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Helibase Manager Type 2 (HEB2)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

NWCG Radio Program Text

## **Aircraft Base Radio Operator [ABRO]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Basic Air Operations (S-270)  
Helicopter Crewmember (S-271)

### **REQUIRED EXPERIENCE**

Successful position performance as an Aircraft Base Radio Operator (ABRO)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Light

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Helicopter Crewmember (HECM)  
Radio Operator (RADO)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

# **Qualifications for Planning Positions**

## **Assistant Area Commander, Planning [ACPC]**

### **REQUIRED TRAINING**

Area Command (S-620)

### **REQUIRED EXPERIENCE**

Qualified as a Planning Section Chief on a Type 1 (PSC1) Incident Management Team

+

Successful position performance as an Assistant Area Commander, Planning (ACPC)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Assistant Area Commander, Logistics (ACLC)

Incident Commander Type 1 (ICT1)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Planning Section Chief Type 1 [PSC1]**

### **REQUIRED TRAINING**

Advanced Incident Management (S-520) **OR**  
Complex Incident Management Course (CIMC) **OR**  
Advanced All-Hazard Incident Management Training (AAIM)

### **REQUIRED EXPERIENCE**

Qualified as a Planning Section Chief Type 2 (PSC2)

+

Successful position performance as a Planning Section Chief Type 1 (PSC1)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Commander Type 1 (ICT1)  
Incident Commander Type 2 (ICT2)  
Planning Section Chief Type 2 (PSC2)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A



## **Planning Section Chief Type 2 [PSC2]**

### **REQUIRED TRAINING**

Advanced ICS (I-400)  
Command and General Staff (S-420)  
Planning Section Chief (S-440) **OR**  
All-Hazards Planning Section Chief (G/E/L-962)

### **REQUIRED EXPERIENCE**

Qualified as a Situation Unit Leader (SITL)  
+  
Qualified as a Resources Unit Leader (RESL)  
+  
Successful position performance as a Planning Section Chief Type 2 (PSC2)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Planning Section Chief Type 3 (PSC3)  
Resources Unit Leader (RESL)  
Situation Unit Leader (SITL)  
Demobilization Unit Leader (DMOB)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Organizational Leadership in the Wildland Fire Service (L-480)

## Planning Section Chief Type 3 [PSC3]

### REQUIRED TRAINING

Advanced ICS (I-400)  
All-Hazard Incident Management Training (O-305) **OR**  
Command and General Staff (S-420)  
Planning Section Chief (S-440) **OR**  
All-Hazards Planning Section Chief (G/E/L-962)

### REQUIRED EXPERIENCE

Qualified as a Resources Unit Leader (RESL)  
+  
Successful position performance as a Planning Section Chief Type 3 (PSC3) on an incident  
**OR\***  
Complete All-Hazard Resource Unit Leader (G/E/L-965)  
+  
Complete All-Hazard Situation Unit Leader (G/E/L-964)  
+  
Successful position performance as a Planning Section Chief Type 3 (PSC3) on an incident

### REQUIRED RECURRENT TRAINING

Annual Fireline Safety Refresher Training (RT-130)

### PHYSICAL FITNESS LEVEL

None Required

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Demobilization Unit Leader (DMOB)  
Incident Commander Type 3 (ICT3)  
Planning Section Chief (Any Type)  
Resources Unit Leader (RESL)  
Situation Unit Leader (SITL)

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

N/A

\* *Classes replace experience for this position*

## **Situation Unit Leader [SITL]**

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
All-Hazards Situation Unit Leader (G/E/L-964)

### **REQUIRED EXPERIENCE**

Qualified as a Single Resource Boss (Any Type)  
+  
Qualified as a Field Observer (FOBS)  
+  
Successful position performance as a Situation Unit Leader (SITL)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Light

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Display Processor (DPRO)  
Field Observer (FOBS)  
Planning Section Chief Type 3 (PSC3)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Incident Leadership (L-381)

## **Damage Inspection Specialist [DINS]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Basic Land Navigation (NWCG) (PMS-475)  
Firefighter Training (S-130) **OR**  
Incident Safety Awareness for Hired Vendors, State Fire Training  
Damage Inspection Specialist (FIRESCOPE AH-221)

### **REQUIRED EXPERIENCE**

Successful completion of Damage Inspection Specialist (DINS) Position Task Book

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Damage Inspection Manager (DINM)  
Field Observer (FOBS)  
Geographical Information System Specialist (GISS)  
Planning Section Chief (Any Type)  
Situation Unit Leader (SITL)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)  
Field Observer (S-244)

## **Damage Inspection Manager [DINM]**

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
National Response Framework An Introduction (IS-800.b)  
Damage Inspection Manager (FIRESCOPE AH-321)

### **REQUIRED EXPERIENCE**

Qualified as a Damage Inspection Specialist (DINS)  
  
+  
  
Successful position performance as a Damage Inspection Manager (DINM)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Planning Section Chief (Any Type)  
Situation Unit Leader (SITL)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)  
Field Observer (S-244)  
Intermediate Wildland Fire Behavior (S-290)

## **Field Observer [FOBS]**

### **REQUIRED TRAINING**

Field Observer (S-244)  
Intermediate Wildland Fire Behavior (S-290)\*  
Basic Land Navigation (PMS-475)

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 1 (FFT1)  
+  
Successful position performance as a Field Observer (FOBS)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Situation Unit Leader (SITL)  
Any Single Resource Boss (CRWB, HEQB, ENGB, FELB, FIRB, HMGB)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Display Processor (S-245)  
GPS Training/Course

*\* The online S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

## **Geographic Information System Specialist [GISS]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
GIS Specialist for Incident Management (S-341)

### **REQUIRED EXPERIENCE**

Successful position performance as a Geographic Information System Specialist (GISS)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

None

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Field Observer (S-244)  
Display Processor (S-245)  
Situation Unit Leader (S-346)  
Human Factors in the Wildland Fire Service (L-180)

## **Display Processor [DPRO]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Display Processor (S-245)

### **REQUIRED EXPERIENCE**

Successful position performance as a Display Processor (DPRO)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Situation Unit Leader (SITL)  
Geographic Information System Specialist (GISS)  
Field Observer (FOBS)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A



## **Demobilization Unit Leader [DMOB]**

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
All-Hazard Unit Resource Leader (G/E/L-965)

### **REQUIRED EXPERIENCE**

Qualified as a Status Check-in Recorder (SCKN)

+

Successful position performance as a Demobilization Unit Leader (DMOB)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Expanded Dispatch Support Dispatcher (EDSD)  
Planning Section Chief (Any Type)  
Resources Unit Leader (RESL)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Resources Unit Leader [RESL]**

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
All-Hazard Unit Resource Leader (G/E/L-965)

### **REQUIRED EXPERIENCE**

Qualified as a Status/Check-In Recorder (SCKN)

+

Successful position performance as a Resources Unit Leader (RESL)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Demobilization Unit Leader (DMOB)  
Planning Section Chief Type 3 (PSC3)  
Status/Check-In Recorder (SCKN)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)  
Fireline Leadership (L-380)

## **Status/Check-In Recorder [SCKN]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Status/Check-In Recorder (S-248)

### **REQUIRED EXPERIENCE**

Successful position performance as a Status/Check-In Recorder (SCKN)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)  
Incident Base Automation (I-SUITE **OR** INCINET)

## **Documentation Unit Leader [DOCL]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
Intermediate ICS (I-300)  
NIMS an Introduction (IS-700)  
National Response Framework an Introduction (IS-800.b)  
Documentation Unit Leader (J-342)

### **REQUIRED EXPERIENCE**

Successful position performance as a Documentation Unit Leader (DOCL)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Planning Section Chief (Any Type)  
Unit Leader (Any Type)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Long Term Fire Analyst [LTAN]**

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
Introduction to Wildland Fire Behavior Calculations (S-390)  
Advanced Wildland Fire Behavior Calculations (S-490)  
Intermediate National Fire Danger Rating System (S-491)  
Geospatial Fire Analysis, Interpretation and Application (S-495)  
Advanced Fire Behavior Interpretation (S-590)

### **REQUIRED EXPERIENCE**

Qualified as a Fire Behavior Analyst (FBAN)

+

Successful position performance as a Long-Term Fire Analyst (LTAN)

**OR**

Qualified as a Fire Effects Monitor (FEMO)

+

Qualified as a Firing Boss, Single Resource (FIRB)

+

Successful position performance as a Long-Term Fire Analyst (LTAN)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Fire Behavior Analyst (FBAN)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Advanced Fire Use Applications (S-580)  
Smoke Management Techniques (RX-410)  
BEHAVE PLUS

## **Fire Behavior Analyst [FBAN]**

### **REQUIRED TRAINING**

Advanced Wildland Fire Behavior Calculations (S-490)  
Advanced Fire Behavior Interpretation (S-590)

### **REQUIRED EXPERIENCE**

Qualified and experienced as a Division/Group Supervisor (DIVS)

+

Successful position performance as a Fire Behavior Analyst (FBAN)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Long Term Fire Analyst (LTAN)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Intermediate National Fire Danger Rating System (S-491)  
Geospatial Fire Analysis, Interpretation and Application (S-495)

## **Fire Effects Monitor [FEMO]**

### **REQUIRED TRAINING**

Intermediate Wildland Fire Behavior (S-290)\*

### **REQUIRED EXPERIENCE**

Qualified as a Firefighter Type 1 (FFT1)

+

Successful position performance as a Fire Effects Monitor (FEMO)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Moderate

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Field Observer (FOBS)

Fire Behavior Analyst (FBAN)

Long Term Fire Analyst (LTAN)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Field Observer (S-244)

Introduction to Fire Effects (RX-310)

*\* The online S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

## **Training Specialist [TNSP]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
Intermediate ICS (I-300)  
NIMS an Introduction (IS-700)  
National Response Framework an Introduction (IS-800.b)  
Incident Training Specialist (S-445)

### **REQUIRED EXPERIENCE**

Successful position performance as a Training Specialist (TNSP)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

None

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)



# Qualification for Logistics Positions

## **Assistant Area Commander, Logistics [ACLIC]**

### **REQUIRED TRAINING**

Area Command (S-620)

### **REQUIRED EXPERIENCE**

Logistics Section Chief Type 1 (LSC1)

+

Successful position performance as an Assistant Area Commander, Logistics (ACLIC)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Assistant Area Commander, Planning (ACPC)

Incident Commander Type 1 (ICT1)

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

## **Logistics Section Chief Type 1 [LSC1]**

### **REQUIRED TRAINING**

Advanced Incident Management (S-520) **OR**  
Complex Incident Management Course (CIMC) **OR**  
Advanced All-Hazard Incident Management Training (AAIM)

### **REQUIRED EXPERIENCE**

Qualified as a Logistics Section Chief Type 2 (LSC2)

+

Successful position performance as a Logistics Section Chief Type 1 (LSC1)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Logistics Section Chief Type 2 (LSC2)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Leadership is Action (L-580)

## **Logistics Section Chief Type 2 [LSC2]**

### **REQUIRED TRAINING**

Advanced ICS (I-400)  
Command and General Staff (S-420)  
All-Hazards Logistics Section Chief (L-967)

### **REQUIRED EXPERIENCE**

Qualified as a Supply Unit Leader (SPUL)  
+  
Qualified as a Ground Support Unit Leader (GSUL)  
+  
Successful position performance as a Logistics Section Chief Type 2 (LSC2)

#### **OR**

Qualified as a Supply Unit Leader (SPUL)  
+  
Qualified as a Facilities Unit Leader (FACL)  
+  
Successful position performance as a Logistics Section Chief Type 2 (LSC2)

#### **OR**

Qualified as a Facilities Unit Leader (FACL)  
+  
Qualified as a Ground Support Unit Leader (GSUL)  
+  
Successful position performance as a Logistics Section Chief Type 2 (LSC2)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Facilities Unit Leader (FACL)  
Ground Support Unit Leader (GSUL)  
Logistics Section Chief Type 3 (LSC3)  
Supply Unit Leader (SPUL)  
Any higher position for which this position is a prerequisite

**RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE  
AND SKILLS**

Organizational Leadership in the Wildland Fire Service (L-480)

## **Logistics Section Chief Type 3 [LSC3]**

### **REQUIRED TRAINING**

Advanced ICS (I-400)  
All-Hazards Logistics Section Chief (G/E/L-967)  
All-Hazard Incident Management Training (O-305) **OR**  
Command and General Staff (S-420)

### **REQUIRED EXPERIENCE**

Qualified as a Supply Unit Leader (SPUL)  
+  
Successful position performance as a Logistics Section Chief Type 3 (LSC3)

#### **OR\***

Complete Supply Unit Leader Course (L-970)  
+  
Complete Facilities Unit Leader Course (S-354 **OR** L-971)  
+  
Successful position performance as a Logistics Section Chief Type 3 (LSC3)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Facilities Unit Leader (FACL)  
Ground Support Unit Leader (GSUL)  
Supply Unit Leader (SPUL)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

*\* Classes replace experience for this position*

## **Medical Unit Leader [MEDL]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
Intermediate ICS (I-300)  
NIMS an Introduction (IS-700)  
National Response Framework an Introduction (IS-800.b)  
Fireline EMT (S-223)  
Medical Unit Leader (S-359)

### **REQUIRED EXPERIENCE**

Current California EMT License

+

Successful position performance as a Medical Unit Leader (MEDL)

**OR**

Current California EMT-P License - Locally Accredited

+

Successful position performance as a Medical Unit Leader (MEDL)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Light

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

None

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

## **Fire Line Paramedic [EMPF]\*\***

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Fireline EMT (S-223)  
Intermediate Fire Behavior (S-290)\*

### **REQUIRED EXPERIENCE**

Current California EMT-P License: Locally Accredited

+

Qualified as a Firefighter Type 1 (FFT1)

+

Successful position performance as a Fire Line Paramedic (EMPF)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Fireline Emergency Technician (EMTF)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Basic Air Operations (S-270)  
Fireline Leadership (L-380)  
Wilderness Emergency Medical Technician

*\* The online S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

*\*\*Any qualified EMTF or EMPF may serve as an evaluator/final evaluator for an EMTF or EMPF Trainee.*



## **Fire Line EMT [EMTF]\*\***

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Fireline EMT (S-223)  
Intermediate Fire Behavior (S-290)\*

### **REQUIRED EXPERIENCE**

Current California EMT License  
+  
Current local EMS Agency Certification  
+  
Qualified as a Firefighter Type 1 (FFT1)  
+  
Successful position performance as a Fire Line Emergency Medical Technician (EMTF)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Arduous

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Fireline Paramedic (EMPF)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Basic Air Operations (S-270)  
Fireline Leadership (L-380)

*\* The online S-290 course does not meet the requirement for this position. Only the full NWCG **OR** SFT classroom version is acceptable.*

*\*\* Any qualified EMTF or EMPF may serve as an evaluator/final evaluator for an EMTF or EMPF Trainee.*

## **Communications Unit Leader [COML]**

### **REQUIRED TRAINING\***

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
Communications Unit Leader (S-358) **OR**  
All-Hazards Communications Unit Leader (G/E/L-969)

### **REQUIRED EXPERIENCE**

Qualified as an Incident Communications Technician (COMT)  
+  
Qualified as an Incident Communications Center Manager (INCM)  
+  
Successful position performance as a Communications Unit Leader (COML)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Incident Communications Center Manager (INCM)  
Incident Communications Technician (COMT)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

*\* If the COML will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Incident Communications Technician [COMT]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Incident Communications Technician (S-258)

### **REQUIRED EXPERIENCE**

Successful position performance as an Incident Communications Technician (COMT)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Light

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)

## **Incident Communications Center Manager [INCM]**

### **REQUIRED TRAINING\***

Incident Communications Center Manager (J-257)

### **REQUIRED EXPERIENCE**

Qualified as a Radio Operator (RADO)

+

Successful position performance as an Incident Communications Center Manager (INCM)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)

*\* If the INCM will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*

*Introduction to Wildland Fire Behavior (S-190)*

*Annual Fireline Safety Refresher Training (RT-130)*

## **Radio Operator [RADO]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Radio Operator (J-158)

### **REQUIRED EXPERIENCE**

Successful position performance as a Radio Operator (RADO)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Aircraft Base Radio Operator (ABRO)  
Initial Attack Dispatcher (IADP)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)

*\* If the RADO will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*  
*Introduction to Wildland Fire Behavior (S-190)*  
*Annual Fireline Safety Refresher Training (RT-130)*

## **Food Unit Leader [FDUL]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
Intermediate ICS (I-300)  
NIMS an Introduction (IS-700)  
National Response Framework an Introduction (IS- 800.b)  
Food Unit Leader (S-357)

### **REQUIRED EXPERIENCE**

Successful position performance as a Food Unit Leader (FDUL)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

None

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)  
Fireline Leadership (L-380)

*\* If the FDUL will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## Supply Unit Leader [SPUL]

### REQUIRED TRAINING\*

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
Supply Unit Leader (G/E/L-970)

### REQUIRED EXPERIENCE

Qualified as an Ordering Manager (ORDM)  
+  
Qualified as a Receiving/Distribution Manager (RCDM)  
+  
Successful position performance as a Supply Unit Leader (SPUL)

### REQUIRED RECURRENT TRAINING

Agency Determined

### PHYSICAL FITNESS LEVEL

None Required

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Logistics Section Chief Type 3 (LSC3)  
Ordering Manager (ORDM)  
Receiving/Distribution Manager (RCDM)  
Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Fireline Leadership (L-380)

*\* If the SPUL will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Ordering Manager [ORDM]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Ordering Manager (J-252)

### **REQUIRED EXPERIENCE**

Successful position performance as an Ordering Manager (ORDM)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Expanded Dispatch Recorder (EDRC)  
Receiving/Distribution Manager (RCDM)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)

*\* If the ORDM will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*



## Receiving/Distribution Manager [RCDM]

### REQUIRED TRAINING\*

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Receiving and Distribution Manager (J-253)

### REQUIRED EXPERIENCE

Successful position performance as a Receiving/Distribution Manager (RCDM)

### REQUIRED RECURRENT TRAINING

Agency Determined

### PHYSICAL FITNESS LEVEL

None Required

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Ordering Manager (ORDM)  
Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Basic Wildland Fire Orientation (S-110)  
Interagency Incident Business Management (S-260)  
Human Factors in the Wildland Fire Service (L-180)

*\* If the RCDM will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Facilities Unit Leader [FACL]**

### **REQUIRED TRAINING\***

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
Facilities Unit Leader (S-354) **OR**  
All-Hazards Facilities Unit Leader (L-971)

### **REQUIRED EXPERIENCE**

Qualified as a Base/Camp Manager (BCMG)  
  
+  
  
Successful position performance as a Facilities Unit Leader (FACL)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Base/Camp Manager (BCMG)  
Equipment Manager (EQPM)  
Ground Support Unit Leader (GSUL)  
Ordering Manager (ORDM)  
Receiving/Distribution Manager (RCDM)  
Security Manager (SECM)  
Supply Unit Leader (SPUL)  
Logistics Section Chief Type 3 (LSC3)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

*\* If the FACL will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Base/Camp Manager [BCMG]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Base/Camp Manager (J-254)

### **REQUIRED EXPERIENCE**

Successful position performance as a Base/Camp Manager (BCMG)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

Light

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Equipment Manager (EQPM)  
Ordering Manager (ORDM)  
Receiving/Distribution Manager (RCDM)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)  
Human Factors in the Wildland Fire Service (L-180)

*\* If the BCMG will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Ground Support Unit Leader [GSUL]**

### **REQUIRED TRAINING**

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
Ground Support Unit Leader (S-355)

### **REQUIRED EXPERIENCE**

Qualified as an Equipment Manager (EQPM)  
+  
Successful position performance as a Ground Support Unit Leader (GSUL)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Base/Camp Manager (BCMG)  
Equipment Manager (EQPM)  
Facilities Unit Leader (FACL)  
Logistics Section Chief Type 3 (LSC3)  
Ordering Manager (ORDM)  
Receiving/Distribution Manager (RCDM)  
Supply Unit Leader (SPUL)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

## **Equipment Manager [EQPM]**

### **REQUIRED TRAINING**

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Equipment Manager (J-255)

### **REQUIRED EXPERIENCE**

Successful position performance as an Equipment Manager (EQPM)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Base/Camp Manager (BCMG)  
Ordering Manager (ORDM)  
Receiving/Distribution Manager (RCDM)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)  
Human Factors in the Wildland Fire Service (L-180)

## Security Manager [SECM]

### REQUIRED TRAINING\*

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Security Manager (J-259)

### REQUIRED EXPERIENCE

Successful position performance as a Security Manager (SECM)

### REQUIRED RECURRENT TRAINING

Agency Determined

### PHYSICAL FITNESS LEVEL

None Required

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

None

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Interagency Incident Business Management (S-260)  
Human Factors in the Wildland Fire Service (L-180)

*\* If the SECM will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Qualifications for Finance/Administration Position**

## **Finance/Administration Section Chief Type 1 [FSC1]**

### **REQUIRED TRAINING\***

Advanced Incident Management (S-520) **OR**  
Complex Incident Management Course (CIMC) **OR**  
Advanced All-Hazard Incident Management Training (AAIM)

### **REQUIRED EXPERIENCE**

Qualified as a Finance/Administration Section Chief Type 2 (FSC2)

+

Successful position performance as a Finance/Administration Section Chief Type 1 (FSC1)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Finance/Administration Section Chief Type 2 (FSC2)  
Incident Business Advisor Type 1 (IBA1)  
Incident Commander Type 1 (ICT1)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

N/A

*\* If the FSC1 will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*



## **Finance/Administration Section Chief Type 2 [FSC2]**

### **REQUIRED TRAINING\***

Advanced ICS (I-400)  
Command and General Staff (S-420)  
All-Hazards Finance/Administration Section Chief (G/E/L-973)

### **REQUIRED EXPERIENCE**

Qualified as a Time Unit Leader (TIME)  
+  
Qualified as a Procurement Unit Leader (PROC)  
+  
Successful position performance as a Finance/Administration Section Chief Type 2 (FSC2)

### **OR**

Qualified as a Time Unit Leader (TIME)  
+  
Qualified as a Cost Unit Leader (COST)  
+  
Successful position performance as a Finance/Administration Section Chief Type 2 (FSC2)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Compensation/Claims Unit Leader (COMP)  
Cost Unit Leader (COST)  
Finance Section Chief Type 3 (FSC3)  
Incident Business Advisor Type 2 (IBA2)  
Incident Commander Type 2 (ICT2)  
Procurement Unit Leader (PROC)  
Time Unit Leader (TIME)  
Any higher position for which this position is a prerequisite

**RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Organizational Leadership in the Wildland Fire Service (L-480)

*\* If the FSC2 will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*

*Introduction to Wildland Fire Behavior (S-190)*

*Annual Fireline Safety Refresher Training (RT-130)*

## **Finance/Administration Section Chief Type 3 [FSC3]**

### **REQUIRED TRAINING\*\***

All-Hazards Finance/Administration Section Chief (G/E/L-973)  
All-Hazard Incident Management Training (O-305) **OR**  
Command and General Staff (S-420)

### **REQUIRED EXPERIENCE**

Qualified as a Cost Unit Leader (COST)

+

Successful position performance as a Finance/Administration Section Chief Type3 (FSC3)

**OR\***

Complete All-Hazards Finance/Administrative Unit Leader (G/E/L-975)

+

Successful position performance as a Finance/Administration Section Chief Type 3 (FSC3)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Compensation/Claims Unit Leader (COMP)

Cost Unit Leader (COST)

Incident Business Advisor Type 2 (IBA2)

Procurement Unit Leader (PROC)

Time Unit Leader (TIME)

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

*\*Classes replace experience for this position*

*\*\*If the FSC3 will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*

*Introduction to Wildland Fire Behavior (S-190)*

*Annual Fireline Safety Refresher Training (RT-130)*

## **Time Unit Leader [TIME]**

### **REQUIRED TRAINING\***

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
All-Hazards Finance/Administration Unit Leader (G/E/L-975)

### **REQUIRED EXPERIENCE**

Qualified as a Personnel Time Recorder (PTRC)  
+  
Successful position performance as a Time Unit Leader (TIME)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Equipment Time Recorder (EQTR)  
Personnel Time Recorder (PTRC)  
Finance Section Chief Type 3 (FSC3)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

\* *If the TIME will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*  
*Introduction to Wildland Fire Behavior (S-190)*  
*Annual Fireline Safety Refresher Training (RT-130)*

## **Personnel Time Recorder [PTRC]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Interagency Incident Business Management (S-260)  
Applied Interagency Incident Business Management (S-261)

### **REQUIRED EXPERIENCE**

Successful position performance as a Personnel Time Recorder (PTRC)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Equipment Time Recorder (EQTR)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Incident Base Automation Course (I-Suite **OR** InciNet)  
Human Factors in the Wildland Fire Service (L-180)

*\* If the PTRC will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Cost Unit Leader [COST]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
Intermediate ICS (I-300)  
NIMS an Introduction (IS-700)  
National Response Framework an Introduction (IS-800.b)  
Interagency Incident Business Management (S-260)  
Applied Interagency Incident Business Management (S-261)

### **REQUIRED EXPERIENCE**

Successful position performance as a Cost Unit Leader (COST)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Finance Section Chief (Any Type)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Finance/Administration Unit Leader (S-360)  
Fireline Leadership (L-380)  
All-Hazards Finance/Administration Unit Leader (G/E/L-975)

*\* If the COST will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## Compensation/Unit Leader [COMP]

### REQUIRED TRAINING\*

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
All-Hazards Finance/Administration Unit Leader (G/E/L-975)

### REQUIRED EXPERIENCE

Qualified as a Compensation-for Injury Specialist (INJR)  
+  
Qualified as a Claims Specialist (CLMS)  
+  
Successful position performance as a Compensation/Claims Unit Leader (COMP)

### REQUIRED RECURRENT TRAINING

Agency Determined

### PHYSICAL FITNESS LEVEL

None Required

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Claims Specialist (CLMS)  
Compensation-for-Injury Specialist (INJR)  
Finance/Administration Section Chief Type 2 (FSC2)  
Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Fireline Leadership (L-380)

\* *If the COMP will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*



## **Compensation-For-Injury Specialist [INJR]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Interagency Incident Business Management (S-260)  
Applied Interagency Incident Business Management (S-261)

### **REQUIRED EXPERIENCE**

Successful position performance as a Compensation-for-Injury Specialist (INJR)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Claims Specialist (CLMS)  
Compensation/Claims Unit Leader (COMP)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)

*\* If the INJR will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## Claims Specialist [CLMS]

### REQUIRED TRAINING\*

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Interagency Incident Business Management (S-260)  
Applied Interagency Incident Business Management (S-261)

### REQUIRED EXPERIENCE

Successful position performance as a Claims Specialist (CLMS)

### REQUIRED RECURRENT TRAINING

Agency Determined

### PHYSICAL FITNESS LEVEL

None Required

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Compensation/Claims Unit Leader (COMP)  
Compensation-for-Injury Specialist (INJR)  
Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Human Factors in the Wildland Fire Service (L-180)

\* *If the CLMS will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Procurement Unit Leader [PROC]**

### **REQUIRED TRAINING\***

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
All-Hazards Finance/Administration Unit Leader (G/E/L-975)

### **REQUIRED EXPERIENCE**

Qualified as an Equipment Time Recorder (EQTR)  
+  
Successful position performance as a Procurement Unit Leader (PROC)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Equipment Time Recorder (EQTR)  
Personnel Time Recorder (PTRC)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)

\* *If the PROC will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*  
*Introduction to Wildland Fire Behavior (S-190)*  
*Annual Fireline Safety Refresher Training (RT-130)*

## Equipment Time Recorder [EQTR]

### REQUIRED TRAINING\*

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Interagency Incident Business Management (S-260)  
Applied interagency Incident Business Management (S-261)

### REQUIRED EXPERIENCE

Successful position performance as an Equipment Time Recorder (EQTR)

### REQUIRED RECURRENT TRAINING

Agency Determined

### PHYSICAL FITNESS LEVEL

None Required

### OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY

Personnel Time Recorder (PTRC)  
Any higher position for which this position is a prerequisite

### RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS

Basic Wildland Fire Orientation (S-110)  
Human Factors in the Wildland Fire Service (L-180)

\* *If the EQTR will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Qualifications for Dispatch Positions**

## **Expanded Dispatch Coordinator [CORD]**

### **REQUIRED TRAINING\***

None

### **REQUIRED EXPERIENCE**

Qualified as an Expanded Dispatch Supervisory Dispatcher (EDSP)

+

Successful position performance as an Expanded Dispatch Coordinator (CORD)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Expanded Dispatch Supervisory Dispatcher (EDSP)

Expanded Dispatch Support Dispatcher (EDSD)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Organizational Leadership in the Wildland Fire Service (L-480)

*\* If the CORD will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*

*Introduction to Wildland Fire Behavior (S-190)*

*Annual Fireline Safety Refresher Training (RT-130)*

## **Expanded Dispatch Supervisory Dispatcher [EDSP]**

### **REQUIRED TRAINING\***

Intermediate ICS (I-300)  
National Response Framework an Introduction (IS-800.b)  
Supervisory Dispatcher (D-510)

### **REQUIRED EXPERIENCE**

Qualified as an Expanded Dispatch Support Dispatcher (EDSD) in all four functional areas (Overhead, Crews, Equipment, and Supplies)

+

Successful position performance as an Expanded Dispatch Supervisory Dispatcher (EDSP)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Expanded Dispatch Support Dispatcher (EDSD)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Fireline Leadership (L-380)  
Aviation Conference and Education (ACE) Module (A-207)

*\* If the EDSP will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Expanded Dispatch Support Dispatcher [EDSD]**

### **REQUIRED TRAINING\***

Expanded Dispatch Support Dispatcher (D-310)

### **REQUIRED EXPERIENCE**

Qualified as an Expanded Dispatch Recorder (EDRC)

+

Successful position performance as an Expanded Dispatch Support Dispatcher (EDSD)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Demobilization Unit Leader (DMOB)

Expanded Dispatch Recorder (EDRC)

Ordering Manager (ORDM)

Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)

*\* If the EDSD will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*

*Introduction to Wildland Fire Behavior (S-190)*

*Annual Fireline Safety Refresher Training (RT-130)*



## **Expanded Dispatch Recorder [EDRC]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
NIMS an Introduction (IS-700)  
Expanded Dispatch Recorder (D-110)

### **REQUIRED EXPERIENCE**

Successful position performance as an Expanded Dispatch Recorder (EDRC)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Ordering Manager (ORDM)  
Any higher position for which this position is a prerequisite

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Human Factors in the Wildland Fire Service (L-180)

*\* If the EDRC will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)  
Introduction to Wildland Fire Behavior (S-190)  
Annual Fireline Safety Refresher Training (RT-130)*

## **Initial Attack Dispatcher [IADP]**

### **REQUIRED TRAINING\***

Introduction to ICS (I-100)  
Basic ICS (I-200)  
Human Factors in the Wildland Fire Service (L-180)  
Initial Attack Dispatcher (D-311)

### **REQUIRED EXPERIENCE**

Qualified as an Expanded Dispatch Recorder (EDRC)

+

Successful position performance as an Initial Attack Dispatcher (IADP)

### **REQUIRED RECURRENT TRAINING**

Annual Fireline Safety Refresher Training (RT-130)

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

None

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Intermediate Wildland Fire Behavior (S-290)

*\* If the IADP will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*

*Introduction to Wildland Fire Behavior (S-190)*

*Annual Fireline Safety Refresher Training (RT-130)*

## **Aircraft Dispatcher [ACDP]**

### **REQUIRED TRAINING\***

Aircraft Dispatcher (D-312)

### **REQUIRED EXPERIENCE**

Qualified as an Expanded Dispatch Recorder (EDRC)

+

Successful position performance as an Aircraft Dispatcher (ACDP)

### **REQUIRED RECURRENT TRAINING**

Agency Determined

### **PHYSICAL FITNESS LEVEL**

None Required

### **OTHER POSITION ASSIGNMENTS THAT WILL MAINTAIN CURRENCY**

Aircraft Base Radio Operator (ABRO)

Expanded Dispatch Recorder (EDRC)

### **RECOMMENDED TRAINING WHICH SUPPORTS DEVELOPMENT OF KNOWLEDGE AND SKILLS**

Interagency Incident Business Management (S-260)

Basic Air Operations (S-270)

Expanded Dispatch Support Dispatcher (D-310)

*\* If the ACDP will be operating in the fire area of a wildland incident the following courses will need to be completed:*

*Firefighter Training (S-130)*

*Introduction to Wildland Fire Behavior (S-190)*

*Annual Fireline Safety Refresher Training (RT-130)*